



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Kyle Lagos

Mayor Pro-Tem
Jason Holland

Board of Commissioners
Roy D. Brownlow
Kris Plum
Alesia Sanderson
Josh Sawyer

Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

**Regular Meeting of the
EMERALD ISLE BOARD OF COMMISSIONERS**

Tuesday, February 10, 2026 6:00 pm
7500 Emerald Drive

View the meeting via [Facebook Live](#) or
[ZOOM](#) (Meeting ID: 835 0373 9898, Passcode: 157836)

1. Call to Order *Kyle Lagos, Mayor*
2. Roll Call *Lindsey Burton, Town Clerk*
3. Opening Prayer *Kyle Lagos, Mayor*
4. Pledge of Allegiance *Kyle Lagos, Mayor*
5. Public Comment
6. We Heard You –
Follow-Up To Prior Public Comments *Kyle Lagos, Mayor*
7. Identification of Any Conflict of Interest *Lindsey Burton, Town Clerk*
8. Adoption of Agenda *Board of Commissioners*
9. Introduction of New Employees /
Recognition of Employees
 - a. Carl Ballard, Equipment Operator *Joe Smith, Public Works Director*
 - b. Cole Killingsworth, Equipment Operator *Will Coffey, Interim Fire Chief*
 - c. Vincent Malizia, Firefighter
10. Proclamations / Public Announcements *Kyle Lagos, Mayor*
11. Consent Agenda *Frank Rush, Town Manager*
 - a. Minutes – January 13, 2026 Regular Meeting
 - b. Resolution Authorizing Sign Installation and Maintenance Agreement
 - c. Resolution Authorizing Purchase of Replacement Knuckleboom Truck
 - d. Reimbursement Resolution – Knuckleboom Truck Installment Financing Agreement
12. Resolution Authorizing Application for Urban and Community Forest Financial Assistance from the NC Forest Service – Tree City USA Designation *John Nevel, Planning Director*
13. Presentation – Emerald Isle Police Department Accreditation Efforts *Mike Panzarella, Police Chief*

14. Comments from Town Clerk, Town Attorney, and Town Manager

15. Comments from Board of Commissioners and Mayor

16. Adjourn



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 5

ITEM TO BE CONSIDERED

Title: Public Comment

Brief Summary:

The public will have the opportunity to address the Board about any items of concern.

The Mayor and Board welcome and appreciate all comments from the public, and will take these comments into consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question and answer session. Public comment is limited to three minutes per person.

The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other mutually agreeable time to discuss Town issues in greater detail and answer any questions.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Board of Commissioners



Attachments:

- 1 _____
- 2 _____
- 3 _____
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- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 6

ITEM TO BE CONSIDERED

Title: We Heard You - Follow-Up to Prior Public Comments

Brief Summary:

A written summary of public comments made at the prior Board of Commissioners meeting is attached, along with a formal response to these comments from Town staff.

The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other mutually agreeable time to discuss Town issues in greater detail and answer any questions.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Board of Commissioners



Attachments:

1 Public Comment Response Document

2 _____

3 _____

4 _____

5 _____

6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

BOARD OF COMMISSIONERS MEETING

JANUARY 13, 2026

PUBLIC COMMENTS & FOLLOW-UPS

There were seven public comments between 6:02 PM and 6:21 PM as outlined below:

Shane Guthrie, a candidate for Sheriff of Carteret County, introduced himself to the public and shared his background, noting more than 34 years of experience in law enforcement. Mr. Guthrie stated his desire to make the Sheriff's Office more community-oriented and better connected with residents, and he asked for the public's support.

The Town thanks Mr. Guthrie for introducing himself and for his decades of service in law enforcement. We appreciate his emphasis on community-oriented policing and wish him well in his efforts to engage with and serve the residents of Carteret County.

Joel Dunn expressed his support for the Bicycle and Pedestrian Committee and stated that he had sent an email to the Mayor and Board of Commissioners regarding the proposed rules, regulations, and signage. Mr. Dunn also addressed the proposed coyote trapping plan, voicing concerns about the trapping methods and offering three recommendations for managing the coyote population on the island.

The Town appreciates Mr. Dunn's support of the Bicycle and Pedestrian Committee and acknowledges receipt of his correspondence regarding rules, regulations, and signage. His concerns and recommendations regarding the coyote trapping proposal will be considered by Town officials as coyote management efforts continue.

Dwayne McDougal stated his belief that the Town could eliminate the current parking contract and generate sufficient revenue to purchase land for a new fire station and fund its construction. He suggested installing entrance and exit gates at the eastern and western access parking lots as a way to do so without burdening taxpayers.

The Town thanks Mr. McDougal for his comments regarding parking management and potential revenue generation. His ideas related to gated access and funding options for the fire station will be evaluated as part of ongoing discussions about parking operations and capital project financing.

Reena Popp expressed concerns regarding the use of motorized devices on the Town's bicycle and pedestrian paths. She referenced research on the potential dangers of these devices and asked questions regarding enforcement of the proposed rules and regulations.

The Town acknowledges Ms. Popp's concerns regarding motorized apparatus on bike and pedestrian paths. Later in the January 13 meeting, the Board adopted updated bicycle path guidelines and maintained the Town's current prohibition on motorized apparatus on the

bicycle path. Her questions related to safety research, enforcement, and implementation of regulations will be reviewed by staff and the Bicycle and Pedestrian Committee as their efforts continue.

Ronnie Watson expressed his support for installing gates at the two Town-owned parking lots, stating that this approach could generate additional revenue for the Town.

The Town appreciates Mr. Watson's input on the potential use of gates at Town-owned parking lots as a revenue source. This suggestion will be considered alongside other parking and funding strategies currently under review.

Kent Von Hertsenberg stated that the Town should emphasize more southern charm to highlight its natural beauty. He also commented on parking revenue, suggesting it could be used to help fund the construction of the new fire station.

The Town thanks Mr. Herzenberg for his comments regarding community character and aesthetics. His remarks on parking revenue as a funding mechanism for the new fire station are noted and will be considered in future planning discussions.

Irv Monclova asked the audience to join him in a round of applause for retired Emerald Isle Chief of Police Jeff Waters. He wished everyone a Happy New Year, congratulated the newly appointed Board of Commissioners, and expressed appreciation for Town Manager Frank Rush and the work he has done for the Town.

The Town appreciates Mr. Monclova's recognition of retired Chief of Police Jeff Waters and congratulations to the new Board of Commissioners. The Town also thanks Mr. Monclova for his kind remarks regarding the Town Manager and staff.

Residents are encouraged to share their thoughts with the Town Commissioners any time by emailing electedeofficials@emeraldisle-nc.org.

Residents are also encouraged to reach out directly to the Town Manager at frush@emeraldisle-nc.org with any comments, concerns, suggestions, or requests for service.

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 7

ITEM TO BE CONSIDERED

Title: Identification of Any Conflict of Interest

Brief Summary:

Town Clerk Lindsey Burton will ask each Board member to identify any potential conflicts of interest associated with items appearing on tonight's meeting agenda.

Board members and meeting attendees are also asked to silence any mobile phones during the meeting.

Suggested Motion:

BACKGROUND

Originating Department / Individual:

Lindsey Burton, Town Clerk

Attachments:

- 1 _____
- 2 _____
- 3 _____
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- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 9

ITEM TO BE CONSIDERED

Title: Introduction of New Employees / Recognition of Employees

Brief Summary:

Public Works Director Joe Smith will formally introduce Carl Ballard, a new Equipment Operator, to the Board and the public at the February 10 meeting.

Public Works Director Joe Smith will formally introduce Cole Killingsworth, a new Equipment Operator, to the Board and the public at the February 10 meeting.

Interim Fire Chief Will Coffey will formally introduce new Firefighter Vincent Malizia to the Board and the public at the February 10 meeting.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Frank Rush, Town Manager



Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 10

ITEM TO BE CONSIDERED

Title: Proclamations / Public Announcements

Brief Summary:

Board of Adjustment Meeting - Monday, February 16 - 6 pm - Town Board Meeting Room
 Police Educating The Public - Tuesday, February 17 - 10 am - Town Board Meeting Room
 Bicycle and Pedestrian Advisory Committee - Wednesday, February 18 - 9 am - Community Center
 American Red Cross Blood Drive - Friday, February 20 - 1 pm - 5:30 pm - Community Center
 Planning Board Regular Meeting - Monday, February 23 - 6 pm - Town Board Meeting Room
 Coffee With a Cop - Thursday, February 26 - 9 am - Town Board Meeting Room
 Neighborhood Watch Committee - Tuesday, March 3 - 4 pm - Town Board Meeting Room
 Board of Commissioners Regular Meeting - Tuesday, March 10 - 6 pm - Town Board Meeting Room
 Emerald Isle St. Patrick's Festival - Saturday, March 14 - All Day - Emerald Plantation Shopping Center

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:
 Kyle Lagos, Mayor



Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 11

ITEM TO BE CONSIDERED

Title: Consent Agenda

Brief Summary:

- a. Minutes - January 13, 2026 Regular Meeting
- b. Resolution Authorizing Sign Installation and Maintenance Agreement
- c. Resolution Authorizing Purchase of Replacement Knuckleboom Truck
- d. Reimbursement Resolution - Knuckleboom Truck Installment Financing Agreement

Suggested Motion:

Motion to adopt the items on the Consent Agenda.

BACKGROUND

Originating Department / Individual:

Frank Rush, Town Manager

Attachments:

- 1 Various items
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____

1 **MINUTES OF THE REGULARLY SCHEDULED MEETING OF**
2 **THE EMERALD ISLE BOARD OF COMMISSIONERS**
3 **TUESDAY, JANUARY 13, 2026– 6:00 PM**
4 **FLOYD MESSER JR. TOWN BOARD MEETING ROOM**
5

6 **1. Call to Order**

7 The regular monthly meeting of the Emerald Isle Board of Commissioners was called to order by
8 Mayor Kyle Lagos at 6:00 PM in the Floyd Messer Jr. Town Board Meeting Room.
9

10 **2. Roll Call**

11 **Present for the meeting:** Mayor Kyle Lagos, Mayor Pro-Tem Jason Holland, Commissioners Roy
12 Brownlow, Alesia Sanderson, Josh Sawyer, and Kris Plum.
13

14 **Also present during the meeting:** Town Manager Frank Rush, Finance Director Laura
15 Rotchford, Town Clerk Lindsey Burton, Police Chief Michael Panzarella, Interim Fire Chief
16 Will Coffey, Planning Director John Nevel, Assistant Town Planner Greg Hayes, and Town
17 Attorney Marc Celotto.
18

19 **3. Opening Prayer**

20 Commissioner Brownlow led the group in prayer.
21

22 **4. Pledge of Allegiance**

23 Mayor Lagos led the Pledge of Allegiance.
24

25 **5. Public Comment**

26 There were seven public comments between 6:02 PM and 6:21 PM as outlined below:
27

28 Shane Guthrie, a candidate for Sheriff of Carteret County, introduced himself to the public and
29 shared his background, noting more than 34 years of experience in law enforcement. Mr. Guthrie
30 stated his desire to make the Sheriff’s Office more community-oriented and better connected with
31 residents, and he asked for the public’s support.
32

33 Joel Dunn expressed his support for the Bicycle and Pedestrian Committee and stated that he had
34 sent an email to the Mayor and Board of Commissioners regarding the proposed rules, regulations,
35 and signage. Mr. Dunn also addressed the proposed coyote trapping plan, voicing concerns about
36 the trapping methods and offering three recommendations for managing the coyote population on
37 the island.
38

39 Dwayne McDougal stated his belief that the Town could eliminate the current parking contract
40 and generate sufficient revenue to purchase land for a new fire station and fund its construction.
41 He suggested installing entrance and exit gates at the eastern and western access parking lots as a
42 way to do so without burdening taxpayers.
43

44 Reena Popp expressed concerns regarding the use of motorized devices on the Town’s bicycle and
45 pedestrian paths. She referenced research on the potential dangers of these devices and asked
46 questions regarding enforcement of the proposed rules and regulations.

1
2 Ronnie Watson expressed his support for installing gates at the two Town-owned parking lots,
3 stating that this approach could generate additional revenue for the Town.

4
5 Kent Von Hertsenberg stated that the Town should emphasize more southern charm to highlight
6 its natural beauty. He also commented on parking revenue, suggesting it could be used to help fund
7 the construction of the new fire station.

8
9 Irv Monclova asked the audience to join him in a round of applause for retired Emerald Isle
10 Chief of Police Jeff Waters. He wished everyone a Happy New Year, congratulated the newly
11 appointed Board of Commissioners, and expressed appreciation for Town Manager Frank Rush
12 and the work he has done for the Town.

13
14 **6. We Heard You – Follow-Up To Prior Public Comments**

15 Mayor Lagos reviewed follow-ups to public comments from the December 9, 2025 Board of
16 Commissioners meeting and paper copies were available. A copy of the document can be obtained
17 through the Town’s website here:

18 [https://www.emeraldisle-nc.org/DocumentCenter/View/1813/Public-Comment-Follow-Ups-](https://www.emeraldisle-nc.org/DocumentCenter/View/1813/Public-Comment-Follow-Ups-12925-PDF-)
19 [12925-PDF-](https://www.emeraldisle-nc.org/DocumentCenter/View/1813/Public-Comment-Follow-Ups-12925-PDF-)

20
21 **7. Identification of Any Conflict of Interest**

22 There were no conflicts of interest identified for any topic on the agenda.

23
24 **8. Adoption of Agenda**

25 *Commissioner Sanderson made a motion to adopt the agenda as presented. The*
26 *Board voted 5-0 in favor. Motion carried.*

27
28 **9. Introduction of New Employees / Recognition of Employees**

29 **a. Departing Fire Chief Bill Matthias**

30 **b. Interim Fire Chief Will Coffey**

31
32 Mayor Lagos thanked Billy Matthias for his service to the Town. Will Coffey presented
33 Chief Matthias with a shadow box of memorabilia. Chief Matthias thanked the town and
34 community for his time with the Town. Frank Rush announced that Will Coffey will
35 become the Interim Fire Chief.

36
37 **10. Proclamations / Public Announcements**

38 Mayor Lagos announced the Town’s Proclamation honoring the service of Irving Monclova. Irv
39 Monclova has been a valued member of the Emerald Isle community for more than 30 years. Mr.
40 Monclova was the driving force behind the establishment of the Neighborhood Watch program,
41 has been heavily involved in efforts to improve the Town’s Christmas decorations and establish
42 the Emerald Isle Hall of Fame, and helped maintain parks and recreation facilities over the years.

1
2 **11. Consent Agenda**

3 **a. Minutes – December 9, 2025 Regular Meeting**

4 **b. Resolution Authorizing Beach Access Walkway Construction Contracts**

5 **c. Budget Amendment – General Fund (Heart Monitor Payments)**

6 **d. Resolution Commemorating the 100th Anniversary of the American Shore & Beach**
7 **Presentation Association**

8
9 *Mayor Pro-Tem Holland made a motion to adopt the Consent Agenda as presented. The*
10 *Board voted 5-0 in favor. Motion carried.*

11
12 **12. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ending June 30,**
13 **2025**

14 Finance Director, Laura Rotchford presented the Annual Comprehensive Financial Report for the
15 fiscal year ending June 30, 2025, and reported that the Town remains in strong financial
16 condition. The Town’s statements have been audited and received a clean, unmodified opinion
17 and are available on the Town’s website for review, as well as a hard copy available at Town
18 Hall.

19
20 **13. FY 26-27 Budget**

21 **a. FY 26-27 Budget Calendar**

22 *Commissioner Brownlow made a motion to adopt the FY 26-27 Budget Calendar. The*
23 *Board voted 5-0 in favor. Motion carried.*

24
25 **b. Public Hearing – Early Citizen Input**

26
27 *Mayor Pro-Tem Holland made a motion to go into the Early Citizen Input Public Hearing.*
28 *The Board voted 5-0 in favor. Motion carried.*

29
30 Frank Rush highlighted milestone dates for the budget process leading up to the budget
31 adoption during the regular scheduled Commissioner meeting on June 9th.

32
33 There was one public comment during the Early Citizen Input Hearing.

34
35 Carol Peoples suggested a recurring allocation to support town-led conservation and
36 environmental protection efforts explaining how it can be a strategic investment opportunity,
37 including dune preservation efforts, living shoreline projects, and allocating funds for
38 ongoing installation and maintenance of native tree, shrubs, and grasses on municipal areas.

39
40 *Mayor Pro-Tem Holland made a motion to close the Public Hearing session. The Board*
41 *voted 5-0 in favor. Motion carried.*

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14. Additional Discussion - Coyote Trapping Plan

USDA Wildlife Biologist Aaron Bowden responded to questions from the Commissioners regarding coyote trapping and provided information on coyotes’ food sources, migration patterns, and their status as a non-native species to the island. The Commissioners also inquired about the Town’s statistics on the island’s coyote population and the number of coyote-related complaints received by the Police Department over the years.

Commissioner Sawyer made a motion to proceed with this year’s coyote trapping plan. Mayor Pro-Tem Holland and Commissioner Sanderson voted in favor of the motion, while Commissioner Brownlow and Commissioner Plum voted against it. The motion passed with a 3–2 vote. Motion carried.

15. Resolution Authorizing Updated Bicycle Path Guidelines

Parks and Recreation Director Candace Dooley presented a PowerPoint on the updated Bicycle Path Guidelines. Mrs. Dooley covered the topics of single-rider motorized vehicles, suggested speed, police monitoring, new signs, and the locations of these signs.

Commissioner Sanderson made a motion to approve the suggested bicycle path guidelines, with the exception of eliminating the prohibition on single-rider motorized vehicles. The Board voted unanimously 5-0 in favor. Motion carried.

16. Discussion - Emerald Isle Logo – 7th Street Water Tank

Frank Rush announced the opportunity to put the Town’s logos on the Bogue Bank Water Corporation water towers when they repaint this spring. Mr. Rush explained the cost and recurring fees that would be associated with this project. Bogue Banks Water Corporation’s Executive Director, Seola Hill was present to answer any questions from the Commissioners or public.

The Commissioners thanked Mr. Hill for the offer but declined, stating the funds could be better allocated for other Town priorities.

17. Discussion – July 5, 2026 Fireworks Display

Frank Rush announced that Class A Fireworks is available to provide a fireworks show on July 5th for a cost of \$27,500. The preferred launch location would be the Bogue Inlet Fishing Pier, with the Western Regional Access serving as an alternative site if the pier is unavailable. Fire Chief Billy Matthias explained the logistical considerations for the event, including tides, closures, and staffing requirements.

Commissioner Brownlow made a motion to approve the contract with Class A Fireworks for the July 5th firework show, pending location. The Board voted unanimously 5-0 in favor. Motion carried.

1
2 **18. Appointments Board of Commissioners**

3 **a. Planning Board – 1 Vacancy**

4 *The Board appointed Joni Brooks to a regular member term on the Planning Board that*
5 *expires in June 2028 by unanimous roll call vote, 5-0. Motion carried.*
6

7 **b. Civilian Military Community Council – Mayor Slot**

8 *Mayor Pro-Tem Holland made a motion to appoint Mayor Lagos to the Civilian Military*
9 *Community Council. The Board voted in favor 5-0. Motion carried.*
10

11 **19. Comments from Town Clerk, Town Attorney, and Town Manager**

12 There were no comments from the Town Clerk or Town Attorney. The Town Manager provided
13 the Board with updates on several items of general interest. The Commissioners' budget
14 workshop is scheduled for January 30th at 8:15 a.m. in the Town Administrative Building
15 conference room and will include more detailed sketches and drawings of Fire Station 2. A
16 deposit has been made for the Pebble Beach land acquisition, and construction of the Lee
17 Avenue sidewalk is scheduled to begin on January 14th. Regarding the Reed Drive drainage
18 improvements, a property owner in a key location has agreed to provide an easement for the
19 Town to install a pipeline, which is expected to shorten the route and reduce overall project
20 costs.
21

22 **20. Comments from Board of Commissioners and Mayor**

23 Commissioner Sanderson thanked the staff for the addition to the new mic stand on the podium,
24 and for all of their other hard work. She thanked everyone for their input on the various topics
25 and welcomed everyone to share their ideas and suggestions as the Town moves forward with
26 the budget process.
27

28 Commissioner Plum explained her rationale for her vote regarding the coyote trapping plan. She
29 thanked the Bicycle and Pedestrian Committee for all of their hard work on their proposal, Laura
30 Rotchford and Frank Rush for their financial award, and everyone who attended the Commissioner
31 Meeting tonight.
32

33 Commissioner Holland announced that the Emerald Isle Fire Department is having a fundraiser
34 through the sale of Giving Tins, with \$5 from every tin sold donated directly to Captain Stuart
35 Gilgo and his family to help ease the financial strain during treatment. There will also be another
36 fundraising event hosted by the Fire Department in February. Commissioner Holland asked to
37 everyone to keep Captain Gilgo and his family in their prayers.
38

39 Commissioner Brownlow thanked Fire Chief Matthias for his service to the citizens and wished
40 him the best in his new endeavor. He thanked Laura Rotchford and Frank Rush for their financial
41 award by providing transparency and professionalism in their work.
42

43 Commissioner Sawyer thanked the public for their attendance, the staff for their hard work, and
44 the biologists who were in attendance to answer additional questions.
45
46

1
2 Mayor Lagos congratulated Laura Rotchford and Frank Rush for their financial award and thanked
3 everyone for attending the Commissioner Meeting tonight. Mayor Lagos provided updates on the
4 events she has attended in her first month being Mayor. She noted that she sent out the first batch
5 of welcome letters to all new property owners within Emerald Isle and will be sending new owner
6 letters monthly with helpful town information.

7
8 **21. Closed Session**

9 **a. Attorney-Client Privilege, Pursuant to NCGS 143-318.11(a)(3)- Update on Pending**
10 **Legal Issue**

11 **b. Personnel, Pursuant to NCGS 143-318.11(a)(6) -Consultation with the Town**
12 **Manager**

13
14 *Mayor Pro-Tem Holland made a motion to enter into a closed session Pursuant to § 143-*
15 *318.11(a)(3) and (a)(6) at 8:26 PM. The Board voted 5-0 in favor. Motion carried.*

16
17 **Closed Session Pursuant to § 143-318.11(a)(3) To consult with an attorney employed or**
18 **retained by the public body in order to preserve the attorney-client privilege between the**
19 **attorney and the public body, which privilege is hereby acknowledged. General policy**
20 **matters may not be discussed in a closed session and nothing herein shall be construed to**
21 **permit a public body to close a meeting that otherwise would be open merely because an**
22 **attorney employed or retained by the public body is a participant. The public body may**
23 **consider and give instructions to an attorney concerning the handling or settlement of a**
24 **claim, judicial action, mediation, arbitration, or administrative procedure. If the public**
25 **body has approved or considered a settlement, other than a malpractice settlement by or**
26 **on behalf of a hospital, in closed session, the terms of that settlement shall be reported to**
27 **the public body and entered into its minutes as soon as possible within a reasonable time**
28 **after the settlement is concluded.**

29
30 **Closed Session Pursuant to § 143-318.11(a)(6) To consider the qualifications, competence,**
31 **performance, character, fitness, conditions of appointment, or conditions of initial**
32 **employment of an individual public officer or employee or prospective public officer or**
33 **employee; or to hear or investigate a complaint, charge, or grievance by or against an**
34 **individual public officer or employee. General personnel policy issues may not be considered**
35 **in a closed session. A public body may not consider the qualifications, competence,**
36 **performance, character, fitness, appointment, or removal of a member of the public body or**
37 **another body and may not consider or fill a vacancy among its own membership except in**
38 **an open meeting. Final action making an appointment or discharge or removal by a public**
39 **body having final authority for the appointment or discharge or removal shall be taken in**
40 **an open meeting.**

41
42 **Present for the meeting:** Mayor Kyle Lagos, Mayor Pro-Tem Jason Holland, Commissioners Roy
43 Brownlow, Alesia Sanderson, Josh Sawyer, Kris Plum, Town Attorney Marc Celotto, Town
44 Manager Frank Rush, Finance Director Laura Rotchford, and Town Clerk Lindsey Burton.

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[The following minutes were produced by the Board of Commissioners and are Sealed & Confidential under NCGS §143-318.10(e) until further notice.]

At 9:21 PM, Mayor Pro-Tem Holland made a motion to come out of the closed session. The Board voted 5-0 in favor. Motion carried.

22. Adjourn

The Board adjourned on a motion made by Commissioner Sanderson. The Board voted 5-0 in favor. Motion Carried.

The meeting adjourned at approximately 9:22 PM.

Respectfully Submitted:

Lindsey Burton
Town Clerk



Nice Matters!

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Emerald Isle, NC 28594

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frush@emeraldisle-nc.org



A Family Beach

February 10, 2026

MEMO TO: Mayor Lagos and Board of Commissioners

FROM: Frank A. Rush, Jr., Town Manager

SUBJECT: Resolution Authorizing Sign Installation and Maintenance Agreement

The Board of Commissioners is asked to approve the attached resolution authorizing a formal agreement between the Town and the Crystal Coast Tourism Development Authority (TDA) for the installation and maintenance of new signage on public right of way near the Town's beach access facilities with public parking and near the Emerald Isle Public Boating Access Area. The attached resolution also authorizes the execution of a formal encroachment agreement with the NC Department of Transportation (NCDOT) to enable the Town and the TDA to proceed with the new signs.

The TDA had been pursuing consistent wayfinding signage throughout Carteret County in recent months, but received a mixed reaction from the various municipalities in Carteret County. Emerald Isle previously expressed its concurrence with the overall wayfinding signage plan, however, some municipalities have resisted this effort. In response, the TDA is moving forward with a modified project scope, and is currently focused on the installation of new signs at significant public beach access facilities, public boat ramps, and marinas. For Emerald Isle, the TDA has proposed the installation of the following:

- New "Regional Public Beach Access" signs on the NC 58 right of way near the Western Ocean Regional Access (near Islander Drive),
- New "Regional Public Beach Access" signs on the NC 58 right of way near the Eastern Ocean Regional Access (near Park Drive),
- New "Public Beach Access" signs on the NC 58 right of way and Ocean Drive right of way directing the public to the Town's 3rd Street Park,
- New "Public Beach Access" signs on the Coast Guard Road right of way directing the public to the Town's Station Street Park, and
- New "Boat Ramp" signs on the NC 58 right of way near Scotch Bonnet Drive directing the public to the Emerald Isle Public Boating Access Area.

I have attached graphics illustrating the appearance of the new signs.

NCDOT will not issue a formal encroachment permit to the TDA, but will issue a permit to municipalities. The TDA has requested that the Town execute a formal encroachment agreement with NCDOT (a standard agreement used often by the Town) for the new signs, and then execute a formal agreement with the TDA that outlines the TDA's responsibility for the new signs. The TDA will fund and maintain the new signs, and will be responsible for all other issues associated with the new signs.

I recommend approval of the attached resolution.



Nice Matters!

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Emerald Isle, NC 28594

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Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

RESOLUTION AUTHORIZING SIGN INSTALLATION AND MAINTENANCE AGREEMENT

Whereas, the Crystal Coast Tourism Development Authority (TDA) is planning the installation of new Regional Public Beach Access, Public Beach Access (for locations with parking), and Boat Ramp signage in various locations in Carteret County, and

Whereas, the TDA has identified sign locations in the public right of way near the Western Ocean Regional Access, Eastern Ocean Regional Access, Station Street Park, 3rd Street Park, and Emerald Isle Public Boating Access Area in Emerald Isle, and

Whereas, the new signs will be funded and maintained by the TDA, however, the NC Department of Transportation (NCDOT) requires a formal encroachment agreement with the Town for the installation of the new signs on NCDOT right of way, and

Whereas, the TDA has proposed a separate agreement with the Town for the installation and maintenance of the signs, and this agreement accompanies the formal encroachment agreement, and

Whereas, the Town Manager is the chief administrative officer of the Town,

Now, therefore be it resolved by the Board of Commissioners that the Town Manager is hereby authorized to execute the attached NCDOT Encroachment Agreement and the attached Sign Installation and Maintenance Agreement with the Carteret County Tourism Development Authority.

Upon motion of _____, the foregoing resolution was adopted by the following vote:

Ayes: _____

Nays: _____

This the ____ day of _____, 2026.

Kyle Lagos, Mayor

ATTEST:

Lindsey Burton, Town Clerk

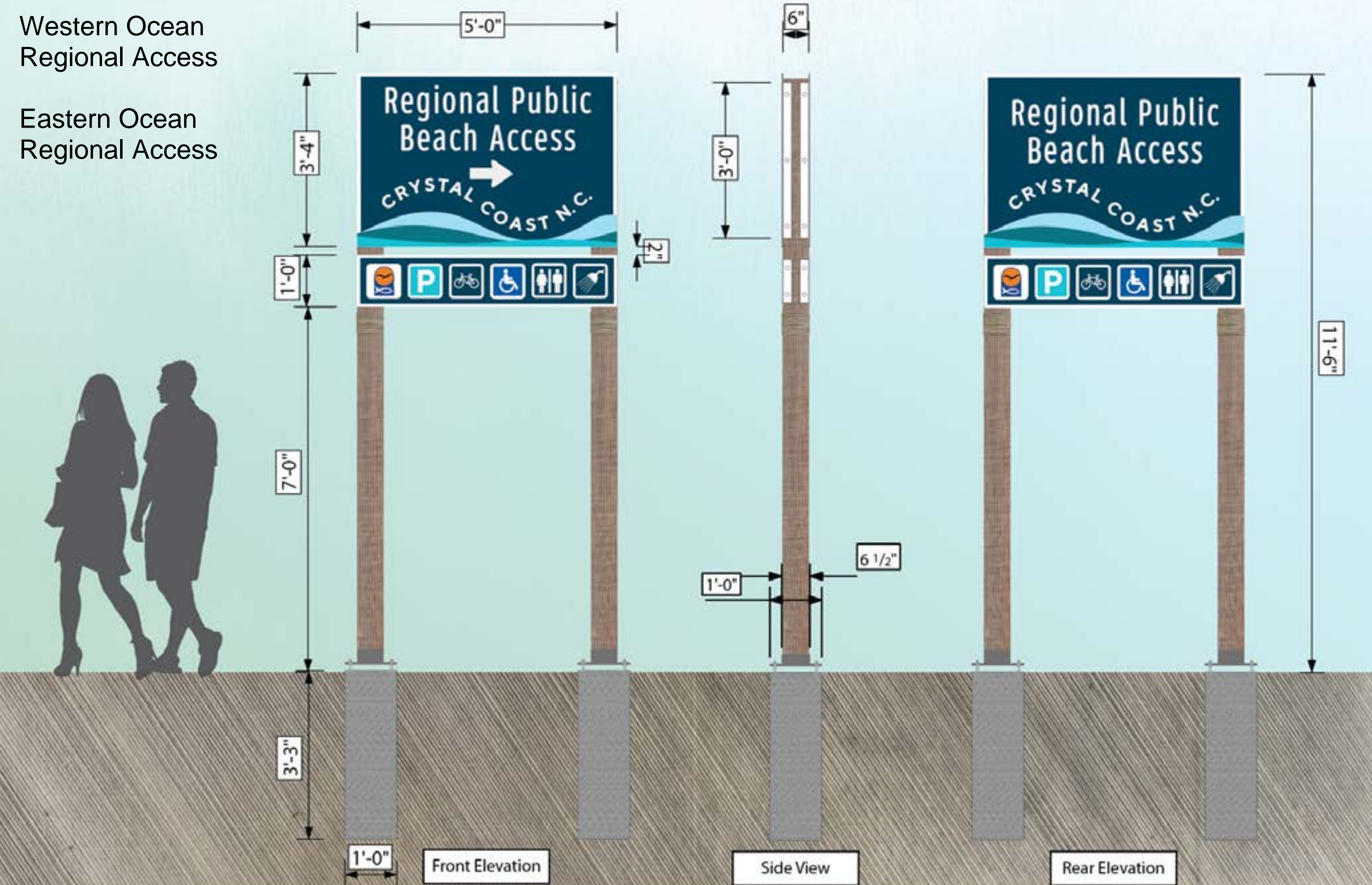
Wayfinding Sign Details



For Use Near:

Western Ocean Regional Access

Eastern Ocean Regional Access



NOTES:

Input any notes...

© 2025 ACSM, Inc. All rights reserved. Scale: 1/2"=1'

Client Name: Crystal Coast NC

Project Name: Wayfinding Sign Program

Project Number:

Drawn By	Checked By
D.HOLLAND	

Date Created	Sheet Title
11-07-2025	

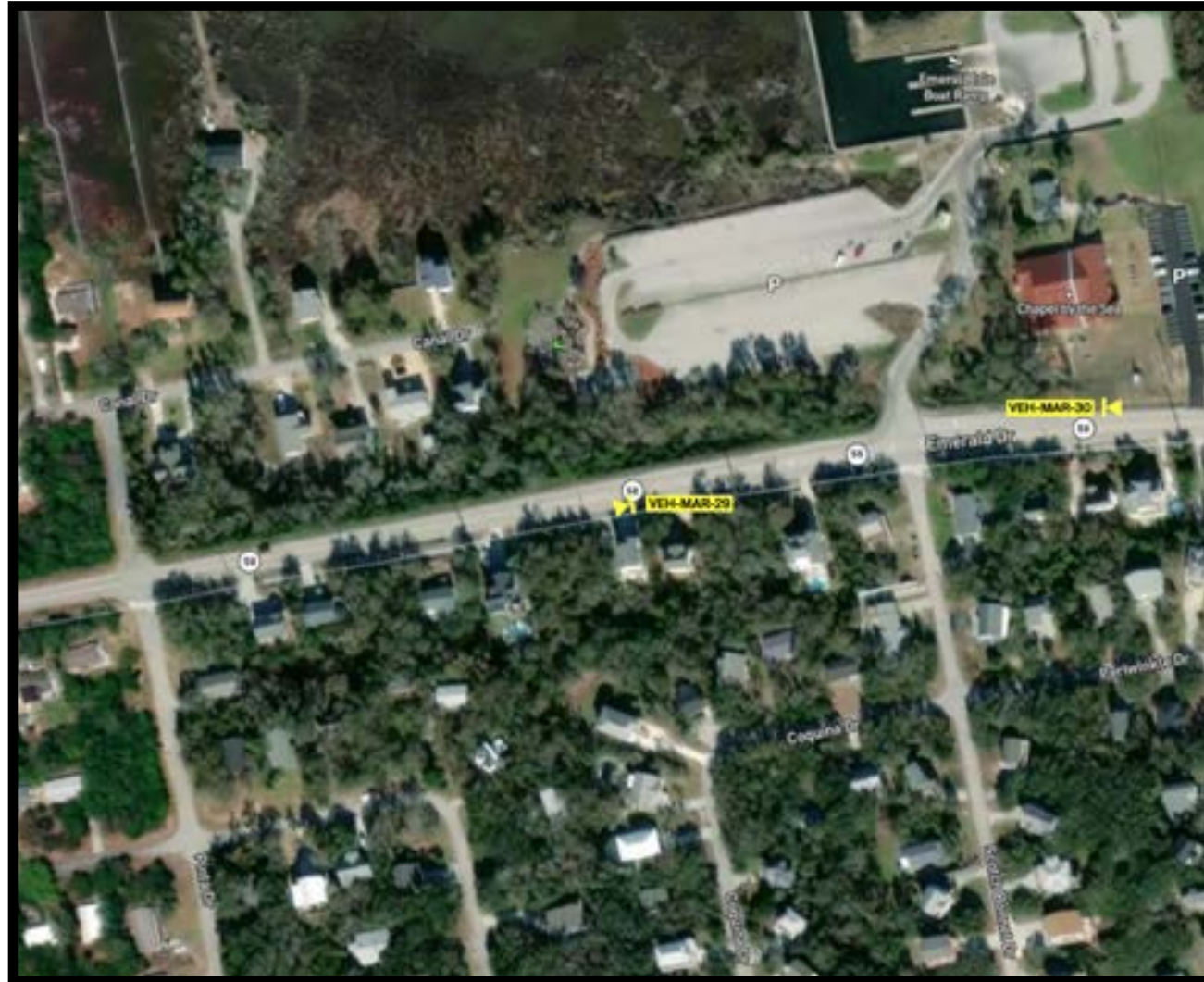
Revision Dates	
MM-DD-2025	MM-DD-2025
MM-DD-2025	MM-DD-2025
MM-DD-2025	MM-DD-2025
MM-DD-2025	MM-DD-2025

Sheet Number	
16	

Marina and Boat Ramp



For Use Near:
Emerald Isle Public Boating Access Area



8' to white line
to replace existing sign

Side 1

VEH-MAR-29

NOTES:

Input any notes...

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All rights reserved.

Scale:
1"=1'

Client Name: Crystal Coast NC

Project Name: Wayfinding Sign Program

Project Number:

Drawn By	Checked By
----------	------------

D.HOLLAND

Date Created	Sheet Title
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11-07-2025

Revision Dates

MM-DD-2025	MM-DD-2025
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MM-DD-2025	MM-DD-2025
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MM-DD-2025	MM-DD-2025
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MM-DD-2025	MM-DD-2025
------------	------------

Sheet Number

31

DEPARTMENT OF TRANSPORTATION

RIGHT OF WAY ENCROACHMENT AGREEMENT
PRIMARY AND SECONDARY HIGHWAYS

-AND-

Town of Emerald Isle, NC

THIS AGREEMENT, made and entered into this the _____ day of _____ 20 25 by and between the Department of Transportation, party of the first part; and Town of Emerald Isle, NC party of the second part,

W I T N E S S E T H

THAT WHEREAS, the party of the second part desires to encroach on the right of way of the public road designated as Route(s) 58, located throughout Emerald Isle (see attached location plans)

with the construction and/or erection of: branded beach access, marina, and boat ramp wayfinding signage (see attached plans)

WHEREAS, it is to the material advantage of the party of the second part to effect this encroachment, and the party of the first part in the exercise of authority conferred upon it by statute, is willing to permit the encroachment within the limits of the right of way as indicated, subject to the conditions of this agreement;

NOW, THEREFORE, IT IS AGREED that the party of the first part hereby grants to the party of the second part the right and privilege to make this encroachment as shown on attached plan sheet(s), specifications and special provisions which are made a part hereof upon the following conditions, to wit:

That the installation, operation, and maintenance of the above described facility will be accomplished in accordance with the party of the first part's latest UTILITIES ACCOMMODATIONS MANUAL, and such revisions and amendments thereto as may be in effect at the date of this agreement. Information as to these policies and procedures may be obtained from the Division Engineer or State Utilities Manager of the party of the first part.

That the said party of the second part binds and obligates himself to install and maintain the encroaching facility in such safe and proper condition that it will not interfere with or endanger travel upon said highway, nor obstruct nor interfere with the proper maintenance thereof, to reimburse the party of the first part for the cost incurred for any repairs or maintenance to its roadways and structures necessary due to the installation and existence of the facilities of the party of the second part, and if at any time the party of the first part shall require the removal of or changes in the location of the said facilities, that the said party of the second part binds himself, his successors and assigns, to promptly remove or alter the said facilities, in order to conform to the said requirement, without any cost to the party of the first part.

That the party of the second part agrees to provide during construction and any subsequent maintenance proper signs, signal lights, flagmen and other warning devices for the protection of traffic in conformance with the latest Manual on Uniform Traffic Control Devices for Streets and Highways and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the Division Engineer of the party of the first part.

That the party of the second part hereby agrees to indemnify and save harmless the party of the first part from all damages and claims for damage that may arise by reason of the installation and maintenance of this encroachment.

That the party of the second part agrees to restore all areas disturbed during installation and maintenance to the satisfaction of the Division Engineer of the party of the first part. The party of the second part agrees to exercise every reasonable precaution during construction and maintenance to prevent eroding of soil; silting or pollution of rivers, streams, lakes, reservoirs, other water impoundments, ground surfaces or other property; or pollution of the air. There shall be compliance with applicable rules and regulations of the North Carolina Division of Environmental Management, North Carolina Sedimentation Control Commission, and with ordinances and regulations of various counties, municipalities and other official agencies relating to pollution prevention and control. When any installation or maintenance operation disturbs the ground surface and existing ground cover, the party of the second part agrees to remove and replace the sod or otherwise reestablish the grass cover to meet the satisfaction of the Division Engineer of the party of the first part.

That the party of the second part agrees to assume the actual cost of any inspection of the work considered to be necessary by the Division Engineer of the party of the first part.

That the party of the second part agrees to have available at the construction site, at all times during construction, a copy of this agreement showing evidence of approval by the party of the first part. The party of the first part reserves the right to stop all work unless evidence of approval can be shown.

Provided the work contained in this agreement is being performed on a completed highway open to traffic; the party of the second part agrees to give written notice to the Division Engineer of the party of the first part when all work contained herein has been completed. Unless specifically requested by the party of the first part, written notice of completion of work on highway projects under construction will not be required.

That in the case of noncompliance with the terms of this agreement by the party of the second part, the party of the first part reserves the right to stop all work until the facility has been brought into compliance or removed from the right of way at no cost to the party of the first part.

That it is agreed by both parties that this agreement shall become void if actual construction of the work contemplated herein is not begun within one (1) year from the date of authorization by the party of the first part unless written waiver is secured by the party of the second part from the party of the first part.

During the performance of this contract, the second party, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

- a. Compliance with Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- b. Nondiscrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials

and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

- c. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- d. Information and Reports: The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- e. Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,
 - (1) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (2) cancellation, termination or suspension of the contract, in whole or in part.
- f. Incorporation of Provisions: The contractor shall include the provisions of paragraphs "a" through "f" in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Department of Transportation to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

R/W (161) : Party of the Second Part certifies that this agreement is true and accurate copy of the form R/W (161) incorporating all revisions to date.

IN WITNESS WHEREOF, each of the parties to this agreement has caused the same to be executed the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: J. Dwayne Smith

DIVISION ENGINEER

ATTEST OR WITNESS:

Second Party

INSTRUCTIONS

When the applicant is a corporation or a municipality, this agreement must have the corporate seal and be attested by the corporation secretary or by the empowered city official, unless a waiver of corporate seal and attestation by the secretary or by the empowered City official is on file in the Raleigh office of the State Utilities Manager. In the space provided in this agreement for execution, the name of the corporation or municipality shall be typed above the name, and title of all persons signing the agreement should be typed directly below their signature.

When the applicant is not a corporation, then his signature must be witnessed by one person. The address should be included in this agreement and the names of all persons signing the agreement should be typed directly below their signature.

This agreement must be accompanied, in the form of an attachment, by plans or drawings showing the following applicable information:

1. All roadways and ramps.
2. Right of way lines and where applicable, the control of access lines.
3. Location of the existing and/or proposed encroachment.
4. Length, size and type of encroachment.
5. Method of installation.
6. Dimensions showing the distance from the encroachment to edge of pavement, shoulders, etc.
7. Location by highway survey station number. If station number cannot be obtained, location should be shown by distance from some identifiable point, such as a bridge, road, intersection, etc. (To assist in preparation of the encroachment plan, the Department's roadway plans may be seen at the various Highway Division Offices, or at the Raleigh office.)
8. Drainage structures or bridges if affected by encroachment (show vertical and horizontal dimensions from encroachment to nearest part of structure).
9. Method of attachment to drainage structures or bridges.
10. Manhole design.
11. On underground utilities, the depth of bury under all traveled lanes, shoulders, ditches, sidewalks, etc.
12. Length, size and type of encasement where required.
13. On underground crossings, notation as to method of crossing - boring and jacking, open cut, etc.
14. Location of vents.

GENERAL REQUIREMENTS

1. Any attachment to a bridge or other drainage structure must be approved by the State Utilities Manager in Raleigh prior to submission of encroachment agreement to the Division Engineer.
2. All crossings should be as near as possible normal to the centerline of the highway.
3. Minimum vertical clearances of overhead wires and cables above all roadways must conform to clearances set out in the National Electric Safety Code.
4. Encasements shall extend from ditch line to ditch line in cut sections and 5' beyond toe of slopes in fill sections.
5. All vents should be extended to the right of way line or as otherwise required by the Department.
6. All pipe encasements as to material and strength shall meet the standards and specifications of the Department.
7. Any special provisions or specifications as to the performance of the work or the method of construction that may be required by the Department must be shown on a separate sheet attached to encroachment agreement provided that such information cannot be shown on plans or drawings.
8. The Department's Division Engineer should be given notice by the applicant prior to actual starting of installation included in this agreement.

SIGN INSTALLATION AND MAINTENANCE AGREEMENT

This Sign Installation and Maintenance Agreement (the “Agreement”) is made and entered into as of this ____ day of _____, 20__ (the “Effective Date”), by and between the Crystal Coast Tourism Development Authority (“TDA”), and the Town of Emerald Isle (the “Municipality”). TDA and the Municipality are each referred to herein as a “Party” and collectively as the “Parties.”

WHEREAS, TDA is in the business of promoting tourism in Carteret County, North Carolina, and the surrounding areas;

WHEREAS, TDA desires to install and maintain tourism-related and directional signage within the Municipality’s jurisdiction;

WHEREAS, the Municipality has entered into a separate encroachment agreement with the North Carolina Department of Transportation (the “DOT”) dated _____, 20__ (the “DOT Agreement”), which allows the Municipality to encroach upon and access the DOT right-of-way identified therein (the “Right-of-Way”), a copy of which is attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Parties desire to enter into this Agreement to set forth their respective rights and obligations with respect to the installation and maintenance of tourism-related signage within the Right-of-Way.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Grant of Rights by Municipality.

a. The Municipality hereby grants TDA the right to:

- i. Install, maintain, repair, and replace the Signs (as defined herein) upon the Right-of-Way;
- ii. Access the Right-of-Way for the purpose of installing, maintaining, repairing, and replacing the Signs, subject to the terms and conditions of the DOT Agreement; and
- iii. Exercise all rights granted to the Municipality under the DOT Agreement with respect to the Signs.

b. Limitation on Grant of Rights. Nothing in this Agreement shall be construed to grant TDA any rights or interests in the Right-of-Way beyond those expressly granted to the Municipality under the DOT Agreement.

2. Sign Installation and Maintenance.

a. TDA shall be responsible for the design, fabrication, and installation of the following signs in the Right-of-Way (the “Signs”): (check as applicable)

- i. County Gateway Sign(s)
- ii. Town/ City Gateway Sign(s)

- iii. Beach Access Sign(s)
- iv. Marina Access Sign(s)
- v. Boat Ramp Access Sign(s)
- vi. Campground Access Sign(s)

b. TDA shall comply with all terms, conditions, and obligations imposed on the Municipality under the DOT Agreement with respect to the Signs.

c. TDA shall be responsible for the maintenance, repair, relocation, and replacement of the Signs throughout the term of this Agreement and the DOT Agreement.

d. Upon expiration or sooner termination of this Agreement, TDA shall, at its sole cost and expense, remove the Signs and any related equipment from the Property and shall restore the Property to the condition it existed prior to this Agreement.

3. Municipality Obligations.

a. The Municipality shall maintain the DOT Agreement in full force and effect throughout the term of this Agreement and shall not terminate, amend, or modify the DOT Agreement in any manner that would adversely affect TDA’s rights under this Agreement without TDA’s prior written consent.

b. The Municipality shall cooperate with TDA in connection with TDA’s performance of its obligations under this Agreement and the DOT Agreement.

c. The Municipality shall not interfere with TDA’s exercise of the rights granted under this Agreement, provided that TDA complies with the terms and conditions of this Agreement and the DOT Agreement.

4. Ownership of Signs. Unless otherwise stated in the DOT Agreement or required by law, the Signs shall be owned by TDA.

5. Costs and Expenses. TDA shall be responsible for all costs and expenses associated with the design, fabrication, installation, maintenance, repair, and replacement of the Signs.

6. Insurance. TDA shall maintain, at its own expense, insurance coverage as required by the DOT Agreement and as otherwise reasonably necessary to protect against claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs, and expenses arising out of or relating to this Agreement.

7. Term. The term of this Agreement shall commence on the Effective Date and shall terminate upon the expiration or termination of the DOT Agreement.

8. Indemnification. Municipality and TDA agree that each Party shall indemnify, defend, and hold harmless the other and its officers, elected officials, employees, and agents while acting within the scope of their employment, from all claims, liabilities, costs, attorney’s fees, and expenses of any kind, type or nature whatsoever arising out of or in any way relating to the obligations associated with this Agreement caused by or resulting from each Party’s own grossly negligent acts or omissions.

9. Entire Agreement. This Agreement, together with the DOT Agreement and all exhibits attached hereto, constitutes the entire agreement between the Parties with respect to the subject

matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions, whether oral or written, relating to such subject matter.

10. Severability. If any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

11. Assignment. Neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent shall not be unreasonably withheld, conditioned, or delayed.

12. Relationship of the Parties. Nothing in this Agreement shall be construed to create a partnership, joint venture, or agency relationship between the Parties. Neither Party shall have the authority to bind the other Party or to incur any obligation on behalf of the other Party without the other Party's prior written consent.

13. Force Majeure. Neither Party shall be liable for any failure or delay in the performance of its obligations under this Agreement to the extent such failure or delay is caused by circumstances beyond its reasonable control, including but not limited to acts of God, natural disasters, war, terrorism, riots, civil unrest, government actions, or labor disputes; provided, however, that the affected Party uses reasonable efforts to mitigate the effects of such circumstances.

14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina, without giving effect to any choice or conflict of law provision or rule.

15. Memorandum of Agreement for Recording. At the request of either Party, Municipality and TDA shall execute a memorandum of this Agreement for recording in the public records at the requesting Party's sole cost and expense. The memorandum shall set forth the Parties, provide a description of the location of the Signs, specify the term, and incorporate this Agreement by reference.

16. Notices. All notices herein provided to be given, or which may be given by either Party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid and addressed as follows:

To Municipality: _____

To TDA: Crystal Coast Tourism Development Authority
Attn: Executive Director
3409 Arendell Street
Morehead City, North Carolina 28557

Nothing contained herein shall preclude the giving of such notice by personal service. The address to which notices shall be mailed as stated to either Party may be changed by written notice.

IN WITNESS WHEREOF the Parties have executed this Agreement as of the Effective Date.

TDA:

CRYSTAL COAST TOURISM DEVELOPMENT AUTHORITY

By:

_____ (SEAL)

Printed Name: _____

Title: _____

STATE OF NORTH CAROLINA
COUNTY OF CARTERET

I, _____, a Notary Public, do hereby certify that _____, as _____ of the Crystal Coast Tourism Development Authority, personally appeared before me this day and acknowledged the due execution of the foregoing instrument by authority of the Board of Directors of the Crystal Coast Tourism Development Authority.

Witness my hand and notarial seal this the _____ day of _____, 2025.

Notary Public

Printed Name of Notary Public

My Commission Expires: _____

(Seal)

MUNICIPALITY:

By:

[NAME AND TITLE]

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, a Notary Public, do hereby certify that _____
_____, as _____ of _____,
personally appeared before me this day and acknowledged the due execution of the foregoing
instrument by authority of the _____
[MUNICIPALITY'S AUTHORIZING ENTITY].

Witness my hand and notarial seal this the _____ day of _____, 2025.

Notary Public

Printed Name of Notary Public

My Commission Expires: _____

(Seal)



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Kyle Lagos

Mayor Pro-Tem
Jason Holland

Board of Commissioners
Roy D. Brownlow
Kris Plum
Alesia Sanderson
Josh Sawyer

Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

February 10, 2026

MEMO TO: Mayor Lagos and Board of Commissioners

FROM: Frank A. Rush, Jr., Town Manager

SUBJECT: Resolution Authorizing Purchase of Replacement Knuckleboom Truck

The Board of Commissioners is asked to approve the attached resolution authorizing the purchase of a replacement knuckleboom truck for use in the Town's yard debris collection program. The total purchase price is \$226,986, and the Town would purchase the truck from Carolina Environmental Systems, Inc. (Kernersville, NC) via the NC Sheriff's Association procurement program.

The Town provides continuous collection of yard debris from the street right of way for all developed properties in the Town, and this service is heavily utilized and very popular among our property owners. The Town provides this service with 2 knuckleboom trucks – a 2023 Freightliner and a 2024 Mack. The Town leases the 2023 truck, and owns the 2024 truck.

The 2023 Freightliner is leased from Carolina Environmental Systems, and this lease expires in February. The Town's current lease payment is \$4,095 per month, and the Town will have made a total of 36 lease payments upon the conclusion of the lease, resulting in a total Town expense of approximately \$147,400 for the lease term. Carolina Environmental Systems has offered the Town three options going forward:

- Return the Freightliner knuckleboom truck and purchase a new Mack knuckleboom truck outright for \$226,986. The FY 25-26 budget includes a total of \$230,000 for this purchase, and assumes that the Town will finance the purchase over a 5-year term. Assuming a 5% interest rate results in annual principal and interest payments of approximately \$52,400. Total principal and interest payments over the 5-year term are expected to be approximately \$262,000.
- Return the Freightliner knuckleboom truck and lease a new Mack knuckleboom truck for 36 months at a monthly payment of \$4,781. Over the 36 month term, the Town's total cost would be approximately \$172,000, and the Town would simply return the truck to Carolina Environmental Systems.
- Purchase the existing Freightliner knuckleboom truck for \$125,000. The current mileage on this truck is approximately 37,000 miles. If the Town purchases this truck, the Town's total cost of lease payments and the residual purchase price would be approximately \$272,000.

The attached resolution authorizes the outright purchase of a new Mack knuckleboom truck for \$226,986. I expect to present a 5-year installment financing agreement for Board approval at the March or April meeting.

I recommend approval of the attached resolution.



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Kyle Lagos

Mayor Pro-Tem
Jason Holland

Board of Commissioners
Roy D. Brownlow
Kris Plum
Alesia Sanderson
Josh Sawyer

Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

RESOLUTION AUTHORIZING PURCHASE OF REPLACEMENT KNUCKLEBOOM TRUCK

Whereas, the Town currently leases a 2023 Freightliner knuckleboom truck for the yard debris collection program, and

Whereas, the current 3-year lease ends in February 2026, and the Town has been presented with 3 options associated with the retention or replacement of this critical equipment, and

Whereas, the Town can either return the leased knuckleboom truck and either purchase outright or lease a new truck, or can purchase the existing knuckleboom truck outright, and

Whereas, the most advantageous option for the Town is to return the leased knuckleboom truck and proceed with the outright purchase of a new knuckleboom truck, and

Whereas, the outright purchase of the new knuckleboom truck would be at price and terms included in the NC Sheriff's Association contract, and the Town is authorized to participate in this purchasing cooperative, and

Whereas, the Town Manager is the chief administrative officer of the Town,

Now, therefore be it resolved by the Board of Commissioners that the Town Manager is hereby authorized to purchase a new 2026 Mack knuckleboom truck from Carolina Environmental Systems, Inc. (Kernersville, NC) via the NC Sheriff's Association contract, at a total cost of \$226,986.

Upon motion of _____, the foregoing resolution was adopted by the following vote:

Ayes: _____

Nays: _____

This the ____ day of _____, 2026.

Kyle Lagos, Mayor

ATTEST:

Lindsey Burton, Town Clerk

Carolina Environmental Systems, Inc.
306 Pineview Drive, Kernersville, NC 27284
2701 White Horse Road, Greenville, SC 29611
500 Lee Industrial Blvd, Austell, Ga 30168
Phone: 800-239-7796
336-904-0952

QUOTE

January 5, 2026
Town of Emerald Isle
Attn: Mr. Joe Smith

Dear Joe,

CES appreciates the opportunity to provide you with the following budgetary quote via the NC Sheriff's Contract #24-08-0421R:

Option I. Purchase of New Unit:

One (1) new Pac-Mac model KBF-20H-HJ loader.

Standard features include:

H Style Outriggers
Hot Shift PTO
6' Tip Boom with 4' Extend
10' Main Boom w/ Extend Tip
Hydraulic Joystick Controls
18' 28 Cubic Yard Body
Barn Doors
Paint: Standard Red/Black Loader, Black Body
Strobe light on Pivot
Midbody Turns
Boom Up Alarm

Body/Loader Options Added at Plant:

Rear Post Corner Strobes
Tool Holder (1) on Front Wall (2) on Side Wall
Oil Cooler

Options Added at CES:

Outrigger Strobes
Rear Camera
Rubber Mat (serves as heat shield)

All as per the above and to mounted on one (1) 2024 Mack MD cab/chassis complete as per the enclosed specifications

NCSA Contract Sales Price: \$226,986.00

Delivery: February 2026 **(In-stock, Subject to prior sale)**

FOB: Your Yard

Terms: Net Due Upon Delivery

Option II. Lease of New Unit:

Specs and equipment same as above in Option I.

Qty	Make	Description Model	Rate Factor	AMT Financed	Type Lease	Annual Miles	Terms in Months	Payment
1	PAC MAC	New KB20 Knuckleboom Loader mounted on a Mack MD7 Chassis	0.02106	\$226,986.00	Walk Away	NA	36	\$4,780.78

Delivery: February 2026 **(In-stock, Subject to prior sale)**

FOB: Your Yard

Terms: Net Due Upon Delivery

Option III. Purchase of Current Lease Unit

- Purchase of 2023 Freightliner M2-106 with PAC MAC KB20 24cy body. (*UNIT SOLD AS IS*)

Town of Emerald Isle Sales Price: \$125,000.00

We sincerely appreciate the opportunity to submit the above quotation. If we may answer any questions or be of service to you in any way, please do not hesitate to contact us at: 1-800-239-7796.

Sincerely,
Josh McMahan
Carolina Environmental Systems



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Kyle Lagos

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Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

February 10, 2026

MEMO TO: Mayor Lagos and Board of Commissioners
FROM: Frank A. Rush, Jr., Town Manager
SUBJECT: Reimbursement Resolution –
Knuckleboom Truck Installment Financing Agreement

The Board of Commissioners is asked to approve the attached resolution formally authorizing the reimbursement of Town funds temporarily used for the purchase of a new Mack knuckleboom truck.

The Town intends to purchase a new Mack knuckleboom truck for \$226,986 in February, but will not complete the associated installment financing agreement until later this spring. The attached resolution is procedural in nature, and simply allows the Town to utilize idle cash for the truck purchase, and then reimburse itself once the installment financing agreement is finalized later this spring.

The FY 25-26 budget includes a total of \$230,000 for the truck purchase, and assumes that the Town will finance the purchase over a 5-year term. Assuming a 5% interest rate results in annual principal and interest payments of approximately \$52,400. Total principal and interest payments over the 5-year term are expected to be approximately \$262,000.

I recommend approval of the attached resolution.



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Kyle Lagos

Mayor Pro-Tem
Jason Holland

Board of Commissioners
Roy D. Brownlow
Kris Plum
Alesia Sanderson
Josh Sawyer

Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

REIMBURSEMENT RESOLUTION –
KNUCKLEBOOM TRUCK INSTALLMENT FINANCING AGREEMENT

Whereas, the Town of Emerald Isle is purchasing a new Mack knuckleboom truck to replace a 2023 leased knuckleboom truck to insure the provision of high quality yard debris collection services, and

Whereas, the total purchase price for the new Mack knuckleboom truck is \$226,986, and the Town ultimately intends to finance this purchase over a 5-year term, and

Whereas, the Town intends to reimburse the expenditures for the acquisition of the new truck with installment purchase financing proceeds,

Now, therefore, be it resolved by the Board of Commissioners that:

The Board of Commissioners hereby finds and determines:

- 1. This declaration of official intent is made pursuant to Treasury Regulations Section 1.150-2, or any successor or substitute Regulations which may be promulgated hereafter, to expressly declare the Town's intention to reimburse itself for certain expenditures heretofore paid or to be paid by the Town, such reimbursement to be made with the proceeds of debt to be incurred by the Town.
2. The Town has advanced and/or will advance its own funds to pay certain acquisition costs (the "Original Expenditures") relating to a new Mack knuckleboom truck (the "Project").
3. The funds heretofore advanced or to be advanced by the Town to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the Town to permanently finance the Original Expenditures.
4. As of the date hereof, the Town reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the Town, and the maximum principal amount of debt to be issued with respect to the Project is expected to be \$230,000.
5. This Resolution shall take effect immediately upon its passage.

Upon motion of _____, the foregoing resolution was adopted by the following vote:

Ayes: _____

Nays: _____

This the ____ day of _____, 2026.

Kyle Lagos, Mayor

ATTEST:

Lindsey Burton, Town Clerk



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 12

ITEM TO BE CONSIDERED

Title: Resolution Authorizing Application for Urban and Community Forest Financial Assistance from the NC Forest Service - Tree City USA Designation

Brief Summary:

The Board will consider authorizing a funding application to the NC Forest Service to secure funds to enable the Town to ultimately achieve the Tree City USA designation. The Town would request a total of \$37,500 for this effort, and would match this award with \$12,500 from the Town - \$10,000 of which would be in the form of in-kind services.

Funds would be utilized to complete a public tree inventory, develop an urban forest management plan, review and develop ordinance amendments, and organize an Arbor Day observance. These efforts are required elements to achieve the Tree City USA designation, and the Town is also required to allocate an amount equal to \$2 per capita (approximately \$8,000) annually for tree preservation and planting efforts in order to achieve the Tree City USA designation.

If the Board authorizes the application, Town staff will submit the application by March 1. A funding decision is expected in April.

Suggested Motion:

Motion to adopt the Resolution Authorizing Application for Urban and Community Financial Assistance from the NC Forest Service - Tree City USA Designation.

BACKGROUND

Originating Department / Individual:

John Nevel, Planning Director



Attachments:

- 1 Memo from Town Manager
- 2 Resolution
- 3 Aerial photo of EI
- 4 Summary from Nevel
- 5 Funding details
- 6 Tree City USA standards

ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

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Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

February 10, 2026

MEMO TO: Mayor Lagos and Board of Commissioners

FROM: Frank A. Rush, Jr., Town Manager

SUBJECT: Resolution Authorizing Application for Urban and Community Forest Financial Assistance from the NC Forest Service – Tree City USA Designation

The Board of Commissioners is scheduled to consider the attached resolution authorizing a funding application to the NC Forest Service that would enable the Town to eventually achieve the Tree City USA designation. The attached resolution authorizes a total funding request in the amount of \$37,500, to be matched with \$12,500 from the Town. A total of \$10,000 of the Town match would be provided via in-kind services by Town staff, thus the Town’s total out of pocket cost is \$2,500.

Prior to development, the western end of Bogue Banks that became Emerald Isle existed as a mature maritime forest. The original developers of Emerald Isle noted the significant natural vegetation when viewing the property from air, and this realization led to the naming of the Town as “Emerald Isle”. Since the very beginning, the original developers and the Town government have always placed a priority on the preservation and planting of trees in our community.

Emerald Isle is fortunate to maintain an abundant urban forest through nearly 7 decades of residential and commercial development, thanks to prudent policy decisions, strategic public land acquisition, consistent enforcement of new development regulations, emphasis on tree preservation and tree planting in Town government operations, and committed and responsible property owners. In short, the abundance of trees in Emerald Isle today is not a coincidence or accident, but rather the result of conscientious, deliberate efforts by many to create the environment that we all enjoy in Emerald Isle. To illustrate this point, I’ve attached a simple aerial photo of the entire Town – it’s easy to see the abundance of “green” from the 30,000 foot level!

While the Town has long been committed to tree preservation and planting, it has not outlined a formal comprehensive approach. If the Board approves and the Town is awarded funding from the NC Forest Service, these funds would be used to formalize, document, and expand the Town’s efforts and ultimately enable the Town to achieve the Tree City USA designation. The attached materials prepared by Planning Director John Nevel outline the details of the Town’s proposed funding application and the requirements for Tree City UDA designation.

The Town would apply for the “Climb to Tree City USA” package, and would utilize awarded funding to retain consultant(s) to assist with the required Tree City USA activities. Most notably, a certified arborist would be retained to develop a public tree inventory, develop an urban forest management plan, and provide other technical assistance. Town staff would also participate in this effort, and assist the arborist, help develop appropriate plans, review and develop Town ordinance amendments (if necessary or desired), engage in public awareness efforts, and more. As part of this effort, the Town would commit to

allocate funds annually for tree preservation and planting efforts, and also organize an Arbor Day observance.

The grant application is due by March 1, and a funding decision is expected in April. If funds are awarded, the “Climb to Tree City USA” effort would likely begin this summer. This entire effort is expected to take approximately 1 – 2 years.

The Board should note that one of the requirements for the Tree City USA designation is to allocate \$2 per capita for tree preservation and/or enhancement efforts. The Board has recently discussed the potential establishment of a dedicated environmental enhancement fund as part of the FY 26-27 budget, and it may be prudent to allocate approximately \$8,000 annually to such a new fund and specifically direct funds to be used for tree planting efforts. The Town could utilize these funds to purchase native trees to be provided to interested property owners and/or for planting in conjunction with permitted new home construction.

Planning Director John Nevel and I look forward to discussing the proposed funding application and potential “Climb to Tree City USA” effort with the Board at the February 10 meeting.



Nice Matters!

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A Family Beach

RESOLUTION AUTHORIZING APPLICATION FOR URBAN AND COMMUNITY FOREST FINANCIAL ASSISTANCE FROM THE NC FOREST SERVICE – TREE CITY USA DESIGNATION

Whereas, the Town of Emerald Isle was named as such as a result of the abundance of maritime forest when originally viewed from the air prior to its development as a low-density residential community, and

Whereas, since the very beginning, the original developers and the Town government have always placed a priority on the preservation and planting of trees in our community, and

Whereas, the Town of Emerald Isle has been fortunate to maintain an abundant urban forest through nearly 7 decades of residential and commercial development, thanks to prudent policy decisions, strategic public land acquisition, consistent enforcement of new development regulations, emphasis on tree preservation and tree planting in Town government operations, and committed and responsible property owners, and

Whereas, the Town seeks to enhance its efforts and formalize its commitment by achieving the Tree City USA designation, and

Whereas, the NC Forest Service offers funding to assist municipalities achieve the Tree City USA designation through the Urban and Community Forestry Financial Assistance Program, via its Climb to Tree City USA package, and

Whereas, the Town Manager is the chief administrative officer of the Town,

Now, therefore be it resolved by the Board of Commissioners that the Town Manager is hereby authorized to submit an application to the NC Forest Service Urban and Community Forestry Financial Assistance Program for the Climb to Tree City USA package to enable the Town to achieve the Tree City USA designation. The Town Manager is authorized to submit a funding application in the amount of \$50,000, with \$37,500 provided by the NC Forest Service and a \$12,500 local match provided by the Town of Emerald Isle

Upon motion of _____, the foregoing resolution was adopted by the following vote:

Ayes: _____

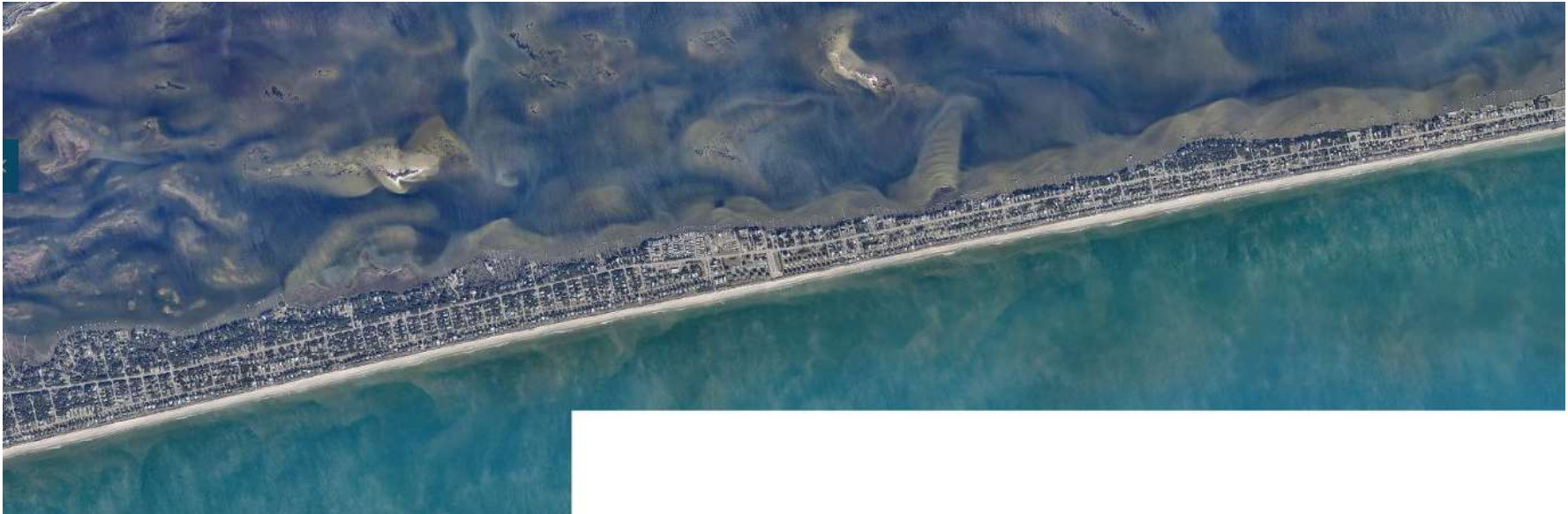
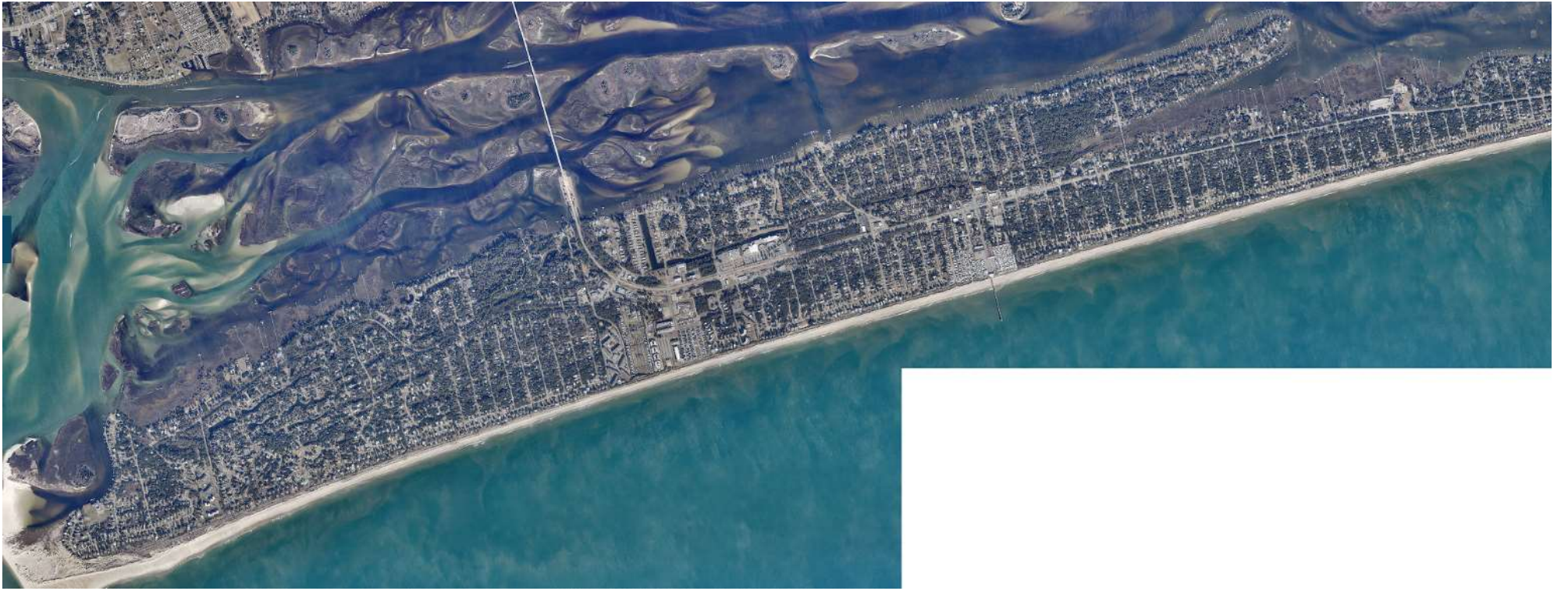
Nays: _____

This the ____ day of _____, 2026.

Kyle Lagos, Mayor

ATTEST:

Lindsey Burton, Town Clerk



Emerald Isle Urban Forestry Grant & Tree City USA Initiative

Board of Commissioners Presentation Summary

Purpose of Today’s Item

To brief the Board on a proposed application to the **N.C. Forest Service Urban & Community Forestry Financial Assistance Program** (Climb to Tree City USA – Consolidated Grant Program) and to seek support to proceed with the application and local match.

What Is Tree City USA & Why It Matters

Tree City USA is a national designation recognizing communities that:

- Manage public trees responsibly
- Invest in urban forestry
- Engage residents in tree stewardship

Benefits to Emerald Isle:

- Strengthens **storm resilience** and public safety
 - Protects and enhances **property values**
 - Supports **tourism and community character**
 - Improves **shade, cooling, and stormwater management**
 - Positions the Town for **future grant opportunities**
 - Provides positive statewide and national recognition
-

How Close Emerald Isle Is to Tree City USA

Tree City USA has **four required standards**:

Requirement	Status
Tree board or department	Mostly in place (Planning, Public Works, Parks Maintenance oversight)
Tree ordinance	Exists, may need updates

Requirement	Status
\$2 per capita forestry investment	Not formally met/documented
Annual Arbor Day celebration	Informal / needs formalization

Bottom line: Emerald Isle is **close**, but lacks formal documentation, planning, and structured investment.

What We Already Do

- Maintain trees in public rights-of-way and parks
 - Regulate tree removal through local ordinances
 - Respond to storm-related tree hazards
 - Coordinate tree-related work through Planning, Public Works, Parks Maintenance
-

What We Still Need to Do

This grant would help us complete the remaining requirements:

- Conduct a **professional public tree inventory**
 - Create an **Urban Forest Management Plan**
 - Develop a **Trees & Storms (Hurricane Resilience) Plan**
 - Update the **public tree ordinance**
 - Adopt **formal tree care standards & specifications**
 - Establish a **formal Arbor Day celebration**
 - Create a **tree practice plan** for future planting & maintenance
 - Ensure **professional arborist oversight**
-

Grant Overview

- **Grant Program:** NC Forest Service – Consolidated Grant Program
 - **Grant Type:** Reimbursement (75% grant / 25% local match)
 - **Project Duration:** Up to 2 years
-

Project Team

- **John Nevel, Planning Director** – Project Lead
 - **Joe Smith, Public Works Director** – Implementation Lead
 - **Candace Dooley, Parks & Recreation Director** – Implementation Lead
 - **Frank Rush, Town Manager** – Administrative Oversight
 - **Urban Forestry Professional** – Required technical supervision
-

Scope of Work

- Count and assess Town-owned trees
 - Identify hazardous and storm-vulnerable trees
 - Plan where new trees should go and which species to use
 - Improve ordinances to reflect best practices
 - Engage the public through education and Arbor Day
 - Set Emerald Isle up to qualify for Tree City USA designation
-

Cost & Funding

Estimated Total Project Cost: \$50,000

Funding Source	Amount
NCFS Grant (75%)	\$37,500
Town Match (25%)	\$12,500

Local match may include cash and eligible in-kind services (staff time, materials, etc.).

When Decisions Are Made

- **Grant applications submitted:** By March 1, 2026
 - **Grant awards announced:** Late March – early April
 - **Contract start:** July 1
 - **Time to complete work:** Up to **24 months**
-

When We Could Become Tree City USA

With grant support:

- Planning and ordinance updates completed in **Year 1**
 - Arbor Day celebration and budget documentation in place
 - **Tree City USA designation achievable within 1–2 years**
-

Why This Is a Good Opportunity

- Reduces financial burden on the Town
 - Brings professional expertise to coastal tree management
 - Improves storm readiness before the next major event
 - Creates a long-term roadmap instead of reactive tree care
-

Recommended Board Action

1. **Support submission of the NCFS grant application**
 2. **Authorize staff to proceed** with required planning
 3. **Commit the local match** if the grant is awarded
-

Closing

This grant allows Emerald Isle to protect its trees, strengthen storm resilience, and achieve Tree City USA recognition with minimal local cost—while setting up a sustainable program for the future.

Emerald Isle Urban Forestry Grant – Use of Funds

Program:

N.C. Forest Service Urban & Community Forestry Financial Assistance Program

Climb to Tree City USA – Consolidated Grant Program (CPG)

Purpose of This Document:

This document details exactly how grant funds and local match funds would be used under a Town-led, minimum cash payout approach. It is intended to clearly demonstrate fiscal responsibility, eligibility, and compliance with NC Forest Service requirements.

TOTAL PROJECT BUDGET OVERVIEW

Total Project Cost: \$50,000

NC Forest Service Grant (75%): \$37,500

Local Match (25%): \$12,500

- In-Kind Services: \$10,000
- Town Cash Contribution: \$2,500

GRANT FUNDS – SPECIFIC USES (\$37,500)

1. Urban Forestry Professional Services – \$22,000

- ISA Certified Arborist or qualified urban forester

- Professional oversight of tree inventory
- Verification of tree condition and risk ratings
- Certification of management and storm plans
- Review and approval of planting and maintenance standards
- Required documentation for NCFS reimbursement

2. Tree Inventory Validation & Technical Support – \$7,500

- Quality control review of Town-collected inventory data
- GIS data verification and formatting
- Risk assessment spot checks
- Final inventory database preparation

3. Urban Forestry Standards & Specifications Review – \$4,000

- Review of planting, pruning, and removal standards
- Alignment with ANSI A300 and ISA BMPs
- Preparation of Town-adoptable standards document

4. Arbor Day & Outreach Materials – \$2,000

- Educational signage and handouts
- Event supplies for Arbor Day celebration
- Public engagement materials

5. Grant Compliance & Reporting Support – \$2,000

- Reimbursement documentation review
- Final report preparation assistance

LOCAL MATCH – IN-KIND SERVICES (\$10,000)

Planning Department (John Nevel):

- Project management and coordination
- Drafting urban forest management plan
- Drafting trees & storms management plan
- Ordinance review and amendment drafting

Public Works Department (Joe Smith & Candace Dooley):

- Field data collection for tree inventory
- Tree inspections and maintenance coordination
- Equipment and vehicle use

Town Administration (Frank Rush):

- Grant administration oversight
- Budget tracking and reporting support

Community Outreach:

- Staff-led workshops and meetings
- Arbor Day planning and coordination

LOCAL MATCH – TOWN CASH (\$2,500)

- Printing of public materials and plans

- Minor consulting overages if needed
- Supplies not eligible for in-kind valuation

WHY THIS APPROACH WORKS

- Maximizes grant dollars for required professional expertise
- Minimizes Town cash expenditures
- Fully meets NCFS eligibility and reimbursement rules
- Builds in-house capacity for long-term tree management
- Positions Emerald Isle for Tree City USA designation

ESTIMATED GRANT TIMELINE

Grant Application Deadline:

March 1, 2026

Estimated Grant Award Notification:

Late March – Early April, 2026

Grant Contract Start:

July 1, 2026

Project Completion Period:

Up to 24 months from contract execution

BOARD CONSIDERATION

Requested Action:

Authorize submission of the NCFS grant application and approve the allocation of in-kind services and minimal cash match as outlined in this document.

Grant Application: Town of Emerald Isle, NC

N.C. Forest Service Urban & Community Forestry Financial Assistance Program – Climb to Tree City USA Package

Funding Program: Consolidated Grant Program Grant (CPG – 75% reimbursement)

Project Title: *Emerald Isle Urban Forestry Capacity Building & Tree City USA Achievement*

Applicant: Town of Emerald Isle, North Carolina

Project Team:

- **John Nevel – Planning Director** (Project Lead)
 - **Joe Smith – Public Works Director** (Operations & Implementation Lead)
 - **Candace Dooley – Parks & Recreation Director** (Operations & Implementation Lead)
 - **Frank Rush – Town Manager** (Administrative Oversight)
-

1. U&CF Needs & Opportunity Narrative

Emerald Isle benefits from a coastal community forest that enhances property values, provides shade and cooling, improves air and water quality, and supports tourism. However, the Town has not yet completed the foundational forest management practices necessary to achieve the *Tree City USA* designation. The *Climb to Tree City USA* grant will fund work to build urban forestry capacity, formalize planning, enhance ordinances and standards, and engage the community in tree stewardship practices.

2. Project Goals & Objectives

Overall Goal:

To develop and institutionalize a sustainable urban forestry program in Emerald Isle that meets all *Tree City USA* standards and positions the Town for long-term tree care, hazard mitigation, and outreach.

Objectives:

1. Complete a community *public tree inventory*.
2. Develop an *Urban Forest Management Plan* and *Trees & Storms Management Plan*.
3. Review and update Emerald Isle's *public tree ordinance*.
4. Establish *urban forestry standards and specifications*.
5. Conduct *outreach and education activities*, including an *Arbor Day celebration*.
6. Produce a *tree practice plan* for future maintenance and planting.
7. Ensure all work is supervised by a qualified urban forestry professional as required by NCFS.

3. Current Status Toward Tree City USA

The *Tree City USA* program administered through the Arbor Day Foundation and supported by NCFS encourages strong urban forestry programs nationwide. Communities must meet *four core standards*:

1. Maintain a tree board or department,
2. Have a community tree ordinance,
3. Spend at least \$2 per capita on urban forestry, and
4. Celebrate Arbor Day each year.

Emerald Isle's status:

- Tree Department/Lead – *Existing (Planning, Public Works, and Parks Maintenance roles support tree care)*
- Community Tree Ordinance – *Exists but needs updating to meet best practices*
- Budget – *Below \$2 per capita targeted investment*
- Arbor Day Celebration – *Occasional ceremonial events scheduled by parks/community groups*

Emerald Isle meets some standards already but lacks comprehensive documentation, planning, structured outreach, and formalized investment policies needed for Tree City USA recognition. Achieving these will require completing the components outlined in this proposal.

4. Project Deliverables & Work Plan

A. Public Tree Inventory (Deliverable)

A professional **GIS-based inventory** of public trees (species, size, location, condition, maintenance priorities).

Sample portion:

Tree ID	Species	DBH	Condition	Location	Maintenance Notes
001	Live Oak	24"	Good	Ocean Drive	Prune low branches
002	Southern Magnolia	18"	Fair	Town Park	Health assessment
003	Willow Oak	12"	Poor	Main St. ROW	Risk evaluation

B. Urban Forest Management Plan & Trees & Storms Management Plan

- **Management Plan:** Establishes short- and long-term strategies for tree care, canopy goals, risk mitigation, staffing needs, budget forecasting, and planting priorities.
 - **Trees & Storms Plan:** Builds a component addressing hazard tree risk, storm preparedness, stormwater impacts, and coastal wind resiliency.
-

C. Public Tree Ordinance Review & Update

A review of the current ordinance will be conducted and recommendations proposed to align with best practices and Tree City standards, including heritage tree definitions, permit requirements, removal/replacement processes, and enforcement provisions.

D. Urban Forestry Standards & Specifications

Documented standards and specifications for tree planting, pruning, and maintenance consistent with ANSI A300 standards and ISA Best Management Practices (required by NCFS).

E. Outreach and Education

A robust outreach plan that includes:

- Public workshops on tree care and benefits
 - School education programs
 - Social media campaigns
 - Community tree walk events
-

F. Arbor Day Celebration

Emerald Isle will host an annual Arbor Day celebration with formal proclamation, public event promotion, ceremony, and tree planting to fulfill *Tree City USA* Arbor Day requirements.

G. Tree Practice Plan

A detailed plan for future maintenance (pruning, removals) and planting work based on inventory findings and community goals.

H. Professional Supervision

All inventory, planning, specifications, and inspections will be conducted and supervised by an **urban forestry professional** with accredited credentials (e.g., ISA Certified Arborist), as required for reimbursement.

5. Project Budget & Cost Share

Budget Item	Total Cost	CPG Reimbursement (75%)	Local Match (25%)
Urban Forestry Professional Services	\$22,000	\$16,500	\$5,500
Tree Inventory Validation	\$7,500	\$5,625	\$1,875
Urban Forestry Standards Review	\$4,000	\$3,000	\$1,000
Arbor Day & Outreach Materials	\$2,000	\$1,500	\$500
Grant Compliance & Reporting Support	\$2,000	\$1,500	\$500
In-Kind Services	\$10,000	\$7,500	\$2,500
Local Match-Town Cash	\$2,500	\$1,875	\$625
Total	\$50,000	\$37,500	\$12,500

Under the CPG grant, eligible goods and services are reimbursed at 75%. The Town is responsible for the 25% match, which may be cash or approved in-kind contributions.

6. Timeline & Award Information

- **Application Deadline:** March 1, 2026
- **Award Decisions:** Conditional award notices are anticipated by *late March – early April*.
- **Contract Start & Completion:** Grant contracts generally begin July 1 and allow *up to two years* for deliverables completion.
- **Reimbursement:** After approved costs are incurred and documented by the Town.

7. How Tree City USA Helps Emerald Isle

Achieving *Tree City USA* designation will benefit the Town by:

- Demonstrating civic commitment to environmental quality and sustainability.
- Increasing community pride and attractiveness to residents and visitors.
- Enhancing resilience to storms and climate events through strategic tree care.
- Supporting public safety, property values, and stormwater management.
- Unlocking additional grant opportunities and technical support.

8. Why We Are Close to Achieving Tree City Status

Emerald Isle already meets or is near meeting some Tree City USA standards: designation of responsible staff (tree care leads), an existing ordinance framework, and community involvement in tree events. With an investment plan (\geq \$2 per capita/tree resources), improved ordinance language, and formal Arbor Day celebration protocols, the Town will satisfy all four core standards.

9. Conclusion

The requested funding from the **N.C. Forest Service CPG grant** will help Emerald Isle complete essential foundational practices and activities needed to meet *Tree City USA* standards, strengthen community forest management, improve public space quality, and support ecological and economic benefits for residents and visitors. Completion of this project will establish Emerald Isle as a leader in urban forest stewardship on North Carolina's coast.

STANDARD 1: A TREE BOARD OR DEPARTMENT

Standard:

A community tree board, department, or position with legal authority and responsibility for public tree care decisions.

On your application you will provide:

- Tree Board Chairperson contact information (when there is a tree board)
- Up to 5 Additional Board Members contact information (when there is a tree board)
- Department Chair or City Manager or equivalent position contact information (when there is a department)
- Tree Board Meeting Frequency (when there is tree board)

Eligibility:

The responsible entity could be a city or volunteer tree board, commission, or committee, a forestry department, a parks and recreation department, a public works department, a planning department, city manager, or other appropriate community department or position. While only one entity is required to be established for the care of public trees, often, both professional staff and a community tree board are established.

Purpose:

Establishing authority and responsibility over public tree care decisions helps community officials and leaders determine who is responsible for public tree work. The public will also know who is accountable for decisions that impact community trees. Involving residents and business owners creates wide awareness of what trees do for the community and provides broad support for better tree care.

STANDARD 2: A PUBLIC TREE CARE ORDINANCE

Standard:

- Assign authority over and responsibility for the care of public trees through the establishment of a tree board, department, or both.
- Provide clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces.
- Always be in effect.

On your application you will provide:

Provide a copy of the ordinance (or the individual clauses) that meets the requirements. Provide the name of the person, position, or department with responsibility for oversight of public tree care or urban and community forestry activities. Provide the date (or best estimate) the current tree ordinance was established and whether the ordinance has recently updated.

Eligibility:

Effective public policies are not always contained in a single “Public Tree Care Ordinance”, it is acceptable to have tree care clauses in a single ordinance or throughout a community’s ordinance or policy structure.

The ordinance or policy must:

- Meet the components of the standard.
- Be established in or before the year of recognition.

In some communities the person, position, or department with responsibility for oversight of public tree care or urban and community forestry activities is not explicitly identified but is implied based on the community or state ordinance structures. This is acceptable.

Purpose:

Tree ordinances, and other legally enforceable policies, guide communities in the proper care, establishment, conservation, protection and maintenance of community trees and forests. Codified and enforced ordinances help communities maximize the benefits of community trees, creating more livable communities.

The Arbor Day Foundation recognizes the complexity of developing an ordinance in the diverse legal, cultural, and political landscape of communities. Standard 2 is intentionally broad to allow communities of all sizes to participate in the Tree City USA program.

STANDARD 3: ANNUAL EXPENDITURE OF \$2 PER CAPITA ON COMMUNITY TREE CARE ACTIVITIES

Standard:

The community must document a minimum of \$2 per capita annual expenditure on community tree care related activities. Expenses can include staff time, contracted work, and/or volunteer time. Qualified expense categories include:

- Tree planting and initial care
- Tree maintenance
- Tree removal
- Management
- Utility line clearance
- Volunteer hours
- Other tree related expenses

On your application you will provide:

- The dollar amount spent (if any) in the following categories:
 - Tree planting and initial care
 - Tree maintenance
 - Tree removal
 - Management
 - Utility line clearance
 - Other tree related expenses
 - Volunteer hours (you submit the total hours, we calculate the hourly rate at a national level in the application).

Eligibility:

Annual expenditures must meet one or more of the qualified expenses and must occur within the year of recognition. Volunteer

hours supporting tree related activities are calculated at the national volunteer hourly rate in the application system.

QUALIFIED EXPENSES

Purpose:

Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of community trees and community forestry programs.

By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to community trees and forests as valuable public assets.

STANDARD 4: AN ARBOR DAY OBSERVANCE AND PROCLAMATION

Standard:

The community must have a public Arbor Day Observance and have an official, annual community proclamation issued and signed by the mayor, city council, or equivalent official or representative.

On your application you will provide:

- The Arbor Day Observation must be documented in photos from the event, social media post, published newspaper articles, or another form of proof showcasing the observance of Arbor Day in your community. Photos, posts, articles, and other documents should clearly depict tree related activities (e.g., tree plantings, holding Arbor Day or Tree City USA signs, children interacting with trees, etc.)
- The signed and dated Arbor Day Proclamation.

Eligibility:

Arbor Day can be observed at any time during the year of recognition. The observance can be part of an Earth Day or other community celebration if trees are a central part of the celebration.

An Arbor Day observance can be simple and brief or an all-day or all-week or all-month celebration of trees and community forests. Arbor Day observances may include tree planting events, tree care activities, education on community trees, an award ceremony that honors community tree planters and organizations, or other programming that raises awareness of the importance and value of trees.

The Arbor Day celebration must occur, and proclamation must be signed within the year of recognition.

Purpose:

To generate excitement, publicity, and educate community members about the value of trees, the importance of tree care, fire prevention, conversation, and other community tree and forest topics.

Gain the support for the community tree program from public officials by passing and reciting an official Arbor Day proclamation.



AGENDA ITEM COVER SHEET

Meeting Date: February 10, 2026

Agenda Item #: 13

ITEM TO BE CONSIDERED

Title: Presentation - Emerald Isle Police Department Accreditation Efforts

Brief Summary:

The Board will receive a presentation from Police Chief Mike Panzarella on the EIPD's efforts to achieve accreditation through the NC Law Enforcement Accreditation (NCLEA) program. NCLEA is a voluntary, State-level program aimed at enhancing professionalism, modernizing policies, and increasing public trust in law enforcement. The program involves a comprehensive review of Police Department operations, policies, and procedures to determine consistency with State requirements and best practices. The EIPD has been engaged in this process since 2023, and expects to complete the process later in February or March.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Mike Panzarella, Police Chief



Attachments:

- 1 Memo from Town Manager
- 2 PowerPoint presentation
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
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www.emeraldisle-nc.org

Mayor
Kyle Lagos

Mayor Pro-Tem
Jason Holland

Board of Commissioners
Roy D. Brownlow
Kris Plum
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Josh Sawyer

Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

February 10, 2026

MEMO TO: Mayor Lagos and Board of Commissioners

FROM: Frank A. Rush, Jr., Town Manager

SUBJECT: Presentation – Emerald Isle Police Department Accreditation Efforts

The Board of Commissioners will receive a presentation from Police Chief Mike Panzarella on the EIPD's efforts to achieve accreditation from the NC Law Enforcement Accreditation program (NCLEA).

The NCLEA program is a voluntary State accreditation program aimed at enhancing professionalism, modernizing policies, and increasing public trust. The program is intended to improve operational efficiency, reduce liability, and align law enforcement agency procedure with State requirements and best practices. The NCLEA program was established in 2023, is specific to North Carolina agencies, is more applicable to smaller law enforcement agencies, and is less intensive and costly than CALEA (Commission on Accreditation for Law Enforcement Agencies).


The Police Department has been working to achieve NCLEA accreditation since summer 2023, and expects to complete the accreditation process in the coming weeks. Program managers have already completed a review of the EIPD's operations, policies, and procedures, and an on-site assessment will be conducted by program evaluators on February 16 in Emerald Isle. The NC Criminal Justice Education and Training Standards Commission will ultimately determine the EIPD's status following the completion of a comprehensive review by the program manager and a recommendation from the NCLEA Accreditation Committee.

The Police Department hopes to be notified of the final outcome of this process later in February or March. There are currently only 17 law enforcement agencies in NC that have achieved NCLEA accreditation.

Additional details are included in the attached PowerPoint presentation, and Chief Panzarella will be available to answer any questions at the February 10 meeting.

EMERALD ISLE POLICE
DEPARTMENT
ACCREDITATION
UPDATE



- 
- ▶ We, the men and women of the Emerald Isle Police Department, are committed to protecting the constitutional rights of all people. Working in partnership with the community to reduce crime, while serving with honor, integrity, and transparency.

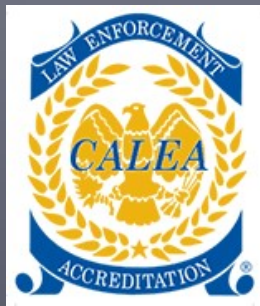
MISSION STATEMENT

CORE VALUES
HONOR
INTEGRITY
TRANSPARENCY



- Types of accreditation programs
- Benefits of NCLEA Accreditation
- Steps to achieve NCLEA certification
- Associated costs and maintenance

TOPICS FOR DISCUSSION



- ▶ **IACLEA – International association of Campus Law Enforcement Administrators**
 - ▶ Created in 1958
 - ▶ Largest professional association devoted to excellence in campus public safety
- ▶ **CALEA – The Commission on Accreditation for Law Enforcement Agencies, Inc.**
 - ▶ Founded in 1979
 - ▶ Cost based on agency size
- ▶ **NCLEA – NC Law Enforcement Accreditation**
 - ▶ Planning began in 2018
 - ▶ Pilot began in 2021
 - ▶ Approved by both Commissions in June of 2023
 - ▶ 87 agencies currently enrolled
 - ▶ 17 agencies have been awarded
 - ▶ **Enrollment is free – costs associated with internal staff and site-based assessment**

Grow support from government officials
Improve transparency and support from our community
Stronger defense against civil litigation
Reduce risk and liability exposure
Greater agency accountability
Compliance with industry best practice policies and procedures
5% reduction on insurance costs through NCLM
Increased opportunities for federal and state grants



BENEFITS OF ACCREDITATION

BENEFITS OF ACCREDITATION

Standards address high liability areas such as:

Hiring

Promotions

Training

Use of Force

Administration/Organization

Major Incidents

Property & Evidence Management

Detainee Processing

Law Enforcement Operations, etc.

BENEFITS OF ACCREDITATION

During this process, EIPD has already improved in the following areas to meet standards:

- ▶ Increased annual required training
 - ▶ Pursuit training (web-based)
 - ▶ Ethics training
 - ▶ Baton training
 - ▶ OC training
- ▶ Property & Evidence
 - ▶ Upgrades to current evidence storage area
 - ▶ New off-site facility for large items at no cost to taxpayers!
- ▶ Vehicles
 - ▶ Standardized equipment kept in all PD vehicles
- ▶ Firearms
 - ▶ Increased proficiency training
 - ▶ Partnerships with other agencies to use upgraded training facilities



Review the NCLEA Standards Manual and apply to be in the program (Completed in Summer of 2023).



Determine if funding is needed to shore up any areas of concern (Summer of 2023).



Initial site visit to observe facility and potential barriers (Conducted in August of 2023).



A mentor is assigned through the NCDOJ, and training begins for the Accreditation Manager (September of 2023).

STEPS IN THE NCLEA PROCESS



Once the application is accepted, the standards manual is available electronically and training has occurred for the AM, the agency begins self-assessment.



Self-Assessment: This involves ensuring Written Directives and Proofs of Compliance are prepared for every standard. There are currently 116 standards.



Mock Assessment: Basically, a practice review by colleagues before the formal review. Addresses any deficiencies in advance (July of 2025).



When ready, agency completes request for an on-site review (Began January 5, 2026. On-site visit scheduled for February 16, 2026).

STEPS IN THE NCLEA PROCESS



Site-based assessment will involve interviews with agency staff and community members, attending roll calls, ride-alongs, and tours of your facility. The site-based assessment confirms what Assessors reviewed in your electronic files.



The Assessment Team prepares a final report for the agency and submits it to the NCLEA Program Manager for review. Once the report is reviewed and approved, it is forwarded to the NCLEA Accreditation Committee for their review/considerations.



The NCLEA Accreditation Committee will schedule the agency to appear and discuss the final report and any comments/issues. The CEO and AM must attend this meeting.



The Accreditation Committee will make a recommendation to the appropriate Commission. The Commission has the final say on whether to award NCLEA certification to the agency.

STEPS IN THE NCLEA PROCESS

MAINTENANCE OF NCLEA ACCREDITATION

- Accreditation is good for a three-year period.
 - Part-time Accreditation Manager – app. 10 hours per week. Median hourly salary of \$31.77/hr. based off full-time positions at similar sized agencies.
 - Could be turned into a full-time position to maintain Evidence/Accreditation/Grants if Permits Clerk position was eliminated.
 - Membership in NCLEAN - \$100 per year
 - Annual NCLEAN Conference/Training - \$1,136.00

QUESTIONS?



**TOWN OF EMERALD ISLE
Board of Commissioners**

AGENDA ITEM COVER SHEET



Meeting Date: February 10, 2026

Agenda Item #: 14

ITEM TO BE CONSIDERED

Title: Comments from Town Manager

Brief Summary:

Written comments / updates from the Town Manager.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Frank Rush, Town Manager

Attachments:

- 1 Memo from Rush
- 2 Monthly budget report
- 3 Department narrative reports
- 4 Department statistical reports
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

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Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

February 10, 2026

MEMO TO: Mayor Lagos and Board of Commissioners

FROM: Frank A. Rush, Jr., Town Manager

SUBJECT: Comments from Town Manager

July 5 Fireworks Display

The owners of Bogue Inlet Pier have agreed to the Town's proposal to host fireworks in celebration of the 250th anniversary of the founding of the United States of America, subject to our ability to resolve insurance coverage issues. I am currently working with the Town's insurers, Class A Fireworks, the Fire Department, and the Pier owners to attempt to resolve these concerns in a satisfactory manner for all parties concerned. The otherwise accepted proposal includes a \$5,000 payment to the Pier owners for lost business associated with the fireworks display, which I believe is reasonable and I am comfortable with.

I remain hopeful that we'll resolve the insurance coverage issue, and enjoy a great fireworks display on Sunday, July 5.

Historic Snowfall Event

Emerald Isle received approximately 1 foot of snow on January 31 and February 1, and Town staff, snow removal contractors, and NCDOT staff and contractors worked tirelessly from February 1 – February 4 to clear snow from NC 58, Town streets, and Town facilities. The Town incurred total contract snow removal expenses of approximately \$27,500, plus additional overtime costs for Public Works and Fire personnel.

There are a few locations in the public right of way with minor damage associated with snow removal operations, and Town staff will work to resolve these issues in the coming weeks.

I am thankful for everyone's efforts during and after this historic event, and thankful that there were no significant impacts in Emerald Isle as a result of the storm.

Fire Station 2 Construction

I expect to present the "guaranteed maximum price" (construction contract amount) for Fire Station 2 at the March 10 meeting. Assuming a manageable construction cost and approval by the Board, I expect construction to begin sometime in April or May.

Reed Drive Drainage Improvements

I met recently with a property owner on Reed Drive who is willing to provide an easement to enable the new discharge line to traverse his west property line out to NC 58, where it would eventually connect to the Old Ferry Road right of way. I am planning to meet with a directional drilling contractor on site in the next week or two to move this project forward, and a construction contract may appear on the Board's March 10 meeting agenda. I remain

confident that we can complete this improvement in a cost-effective manner, hopefully in time for the 2026 hurricane season.

Pebble Beach Friendly Condemnation

All formal notices were mailed to property owners in January, and we have received confirmation of receipt from approximately 200 property owners. Thus far, the process is proceeding well, with no significant issues identified thus far. We still hope to complete the land acquisition process in May.

Pebble Beach Land Acquisition Financing

We are still working with the NC Local Government Commission (LGC) to determine the best financing mechanism for the land acquisition, given the uncertain final acquisition date. As noted previously, we are still attempting to secure approval for an internal loan from the Future Beach Nourishment Fund, however, I am uncertain as to whether or not the LGC will approve this strategy. Regardless of the ultimate financing mechanism, we expect to have this item on the Board's meeting agenda sometime between March and June.

General Fund Budget Amendments

We expect to present several budget amendments to the Board at the March 10 meeting to address unexpected expenses, including snow removal expenses and legal expenses associated with the "friendly condemnation" of the Pebble Beach land. Town staff are also considering a budget amendment to repair playground equipment at Senator Jean Preston Park, potentially other improvements at Blue Heron Park playground, and potential new cameras at the Western Ocean Regional Access.

NC Division of Coastal Management Public Beach and Waterfront Access Grant Program

This grant program is now open, with pre-applications due on April 24. Please let me know if there are particular beach or soundside access improvements that you'd like us to consider applying for.

The Town currently has a handicapped accessible walkway at Channel Drive, along with handicapped parking in the street right of way. Because of significant changes in the dune field in this area over the last 20 years, the existing walkway does not extend to the flat beach, and is only useful for viewing the beach from a long distance. We are considering preparing a grant application to extend this walkway, with full handicapped access to enable users to reach the flat beach (or at least secure a much closer view). I believe such an application would be competitive. Unless the Board has other higher priority ideas, I expect to present a resolution authorizing a grant application at either the March 10 or April 14 meeting.

Roundabout Flagpole

We expect to receive final NCDOT approval for the new roundabout flagpole sometime this month. Once final approval is granted, we will order the new flagpole and coordinate the installation soon after delivery. Public Works staff will relocate the existing heron sculpture

to a location near the Publix ground sign on the northeast corner of the roundabout intersection.

Cape Emerald Pond Dredging

I expect to award a \$29,600 contract for pond dredging in Cape Emerald sometime in the next week. Sufficient funds are available in the Public Works budget for this work. Despite our best efforts, we have been unable to secure more favorable quotes for this work.

Pay and Classification Study

I expect to award a \$19,500 contract for a new Pay and Classification Study sometime in the next week. Sufficient funds are available in the NonDepartmental budget for this study.

Hurricane Debris Removal Contract

The Town's existing pre-positioned hurricane debris removal contract expires on June 30, 2026, and we expect to present a 1-year contract extension for Board consideration at an upcoming meeting, pending State approval. If State approval is not granted, we expect to either utilize the State contract for the 2026 hurricane season or solicit new bids this spring.

The Town's pre-positioned contract for debris monitoring expires on June 30, 2027.

Controlled Deer Hunt

The EIPD has removed a total of 42 deer thus far, and these deer were carrying a total of 40 fetuses. The Police Department plans one more night of hunting during the week of February 9, after which all hunting activities will conclude for 2026. All harvested meat has been donated to Hope Mission to feed the hungry in our area.

Coyote Trapping

EIPD and the USDA are still finalizing the details for the coyote trapping effort, however, these activities were delayed due to a USDA staff member vacation and then the historic snowfall event. We still expect to conduct coyote trapping activities later in February, with traps to be deployed in obscure areas at the Emerald Isle Public Boating Access Area, McLean-Spell Park, and Emerald Isle Woods Park. We have also received inquiries from several private property owners expressing interest in hosting a trap on their property, and the EIPD will coordinate with these private property owners.

Fire Chief Selection Process

I expect to initiate the Fire Chief selection process later in February, with a goal to have a new Fire Chief named by late April or early May. I expect to include Fire Department staff, other municipal Fire Chiefs, and other Town department heads in this process.

New Fire Engines

We expect to take delivery of two new Fire engines in early March, and place them in service soon thereafter.

Landing Court Drainage Improvements

Public Works staff have completed much of the work associated with this project, but were delayed by the historic snowfall event. We expect to fully complete this project in the next week or two.

Cedar Street Drainage Improvements

We are still planning to complete this project with Public Works staff, however, we will likely be delayed until later in February or March.

Board of Adjustment Meeting – February 16

The newly appointed Board of Adjustment will meet on Monday, February 16 to receive training from the Town's contract attorney for quasi-judicial proceedings.

Planning Staff Reviewing Impact of Potential Ordinance Amendments

Planning staff are currently analyzing the practical impact on property owners if the Town's UDO is amended to eliminate water, marsh, dune, and wetland features from the total lot area for natural area calculations. Planning staff are also analyzing impervious coverage issues for developed and undeveloped lots. These issues will likely be discussed with the Planning Board at a meeting this spring.

Beach Access Walkway Reconstruction

Contracts have been awarded for the reconstruction of the 5th Street and 20th Street walkways, and we expect this work to occur later in February and March, with a goal to have these complete prior to Easter weekend (April 5). We are also exploring the potential extension of these walkways closer to the flat beach, and may execute a change order(s) if this is feasible.

Living Shoreline Demo Projects

We have not made any additional progress on the living shoreline demonstration projects over the past month, but still hope to proceed with the 10th Street demonstration project in the coming weeks.

I am awaiting feedback from property owners adjacent to the Cedar Street sound access to secure support for the installation of a living shoreline on the east side of the existing soundfront pier. If there is sufficient support, we will move forward with the installation in the coming weeks. If not, we will either forego a second demonstration project location or select an alternative location.

Lee Avenue Sidewalk

The new Lee Avenue sidewalk from Archers Creek Court to NC 58 is complete. Public Works staff will be adding a strip of sod between the new sidewalk and asphalt street in the coming weeks, and we will also tidy up the project area on the back side of the sidewalk.

Native Plant Demonstration Project

Local resident Carol Peoples is working with Parks and Recreation staff to develop a plan for a new native plant demonstration project at the Community Center. I am awaiting the plan drawing and estimated cost of the plants, and expect that we'll move forward with this initiative sometime soon.

We are also exploring a grant program through the Duke Energy Foundation that could provide funding for additional native plant projects in Emerald Isle. We expect to present a resolution for Board consideration at the March 10 meeting.

Lands End Dune Infiltration Project

I expect to meet with Lands End representatives and Moffatt & Nichol Engineers in the next week to hopefully determine the best path forward for this project. Any recommendations will be presented for Board consideration at a future meeting.

Bogue Banks Water Construction

Bogue Banks Water is installing a new water line along Reed Drive and a portion of Coast Guard Road (between Reed Drive and their RO plant across from Pebble Beach), and will remove that section of the bicycle path for construction. Bogue Banks Water will reconstruct this section of the bicycle path as part of this project. We will publicize these impacts accordingly once dates are finalized.

I am also planning to ask the paving contractor to address two other minor bicycle path issues in close proximity to this area when this work is completed.

Allow Golf Carts in 25 MPH Zone on Coast Guard Road?

We recently received a request from a Cape Emerald property owner to allow golf carts to travel on the 25 mph segment of Coast Guard Road between Deer Horn Drive and NC 58.

The Town's ordinance prohibits golf carts registered in the Town's program from operating on any segment of Coast Guard Road (those with NC tags may operate everywhere on Coast Guard Road), however, golf carts are permitted to operate on Town streets with a 25 mph speed limit.

Such a change would require an amendment to the Town's golf cart ordinance, and would enable Town-registered golf carts from Cape Emerald, Ocean Oaks, Sea Dunes (all via Deer Horn Dunes), Deer Horn Dunes, and Osprey Ridge to drive a golf cart from their homes to the main commercial areas in Emerald Isle. Please let me know if you have any interest in considering this request.

Solid Waste Collection Contracts

The Town's contract with GFL for dumpster collection from multi-family residential complexes expires on June 30, 2026. I expect to present a 1-year contract extension to the Board at an upcoming meeting.

The Town's contract with Simmons & Simmons for residential trash and recycling collection expires on December 31, 2026, with a Town option for two one-year extensions. I expect to present a recommendation to extend the contract to the Board at an upcoming meeting.

Lifeguard Recruitment

The Fire Department is currently recruiting for lifeguards for the 2026 season, and has received several promising applications.

Interim Fire Captains

Fire Captains Justin Gilgo and Stuart Gilgo have been out of work for an extended period, and Fire Lieutenants Kyle Scantlin and Joe West are serving as Interim Fire Captains in their absence.

Additional Bike Path Lighting

Parks and Recreation Director Candace Dooley and Public Works Director Joe Smith are currently evaluating the potential for additional lighting along the bicycle path in key locations. We may attempt to include sufficient funding for additional lighting in the FY 26-27 budget.

Emerald Isle St. Patrick's Festival – Saturday, March 14

Parks and Recreation Director Candace Dooley and other staff are hard at work preparing for the Town's flagship special event on Saturday, March 14 – just a little more than a month away!

Praise Fest Event – Saturday, May 16

Local businessman Ronnie Watson is organizing a Christian music festival in Emerald Isle at his property located on the corner of Reed Drive and Islander Drive on Saturday, May 16. Performances are expected to occur from 1 pm – 7 pm that day in a fenced outdoor environment, and include well-known recording artists in the Christian music genre. Town staff are currently working with event organizers to support the event, and we expect to allow public parking along the NC 58 right of way, in the same way that occurs for the St. Patrick's Festival and the EI Marathon races. All proceeds will be donated to local charitable causes.

TOWN OF EMERALD ISLE

Monthly Budget Report - Major Funds Only

58% of Fiscal Year Completed

JANUARY 2026

<u>GENERAL FUND</u>	<u>Budget</u>	<u>Actual Thru</u> <u>31-Jan-26</u>	<u>Percent of</u> <u>Budget</u>	<u>Balance as of</u> <u>31-Jan-26</u>	<u>Notes on</u> <u>Major Deviations</u>
REVENUES					
Property Tax	6,197,672	4,965,126	80%	(1,232,546)	1
Sales Tax	2,847,977	991,982	35%	(1,855,995)	2
State-Shared Revenues	892,335	392,801	44%	(499,534)	3
Solid Waste Fees	2,248,850	1,705,010	76%	(543,840)	1
EMS Service Fees	345,000	209,845	61%	(135,155)	
Development Permit Fees	80,700	35,373	44%	(45,327)	
Other Fees	737,750	440,121	60%	(297,629)	4
Parks and Recreation Fees	260,755	157,531	60%	(103,224)	
Grant Revenues	5,363	15,928	297%	10,565	5
Other Revenues	454,023	208,617	46%	(245,406)	6
Installment Financing Proceeds	1,790,396	130,396	7%	(1,660,000)	
Interest Earnings	155,000	56,121	36%	(98,879)	
Appropriated Fund Balance	19,500	-	0%	(19,500)	7
Powell Bill Fund Balance	74,860	-	0%	(74,860)	
Special Sep Allow Fund Balance	63,954	-	0%	(63,954)	
TOTAL REVENUES	16,174,135	9,308,851	58%	(6,865,284)	
EXPENDITURES AND ENCUMBRANCES					
Governing Body	99,062	50,578	51%	48,484	
Legal	70,000	57,449	82%	12,551	8
Administration	897,911	474,980	53%	422,931	
Planning and Inspections	271,789	143,618	53%	128,171	
Police	2,951,856	1,673,790	57%	1,278,066	
Fire	4,079,096	2,398,967	59%	1,680,129	
Public Works	1,289,539	666,286	52%	623,253	
Waste Management	2,196,251	1,097,245	50%	1,099,006	
Parks and Recreation	1,150,747	630,643	55%	520,104	
Nondepartmental	2,209,889	1,967,389	89%	242,500	9
Debt Service	632,995	224,502	35%	408,493	
Transfers to Other Funds	325,000	300,000	92%	25,000	
TOTAL EXPENDITURES AND ENCUMBRANCES	16,174,135	9,685,447	60%	6,488,688	

NOTES:

- 1 Property tax bills mailed by the County end of August. The majority of property tax and solid waste collections occur during November through January. Taxes are deposited monthly from the County about 3-4 weeks following the month of collection.
- 2 Three month lag in sales tax distribution. First 4 deposits for the 2026 fiscal year trending about 4% higher than the same period last year.
- 3 Most state-shared revenues are distributed quarterly, beginning in December. First Powell Bill distribution received in September.
- 4 Other fees include seasonal paid parking fees, beach driving, golf cart, and reentry permits.
- 5 Grant revenues include unanticipated NC unauthorized substance tax distributions.
- 6 Other revenues include miscellaneous revenues such as ABC distributions, sale of surplus property, lease revenue, and donations.
- 7 Appropriated Fund Balance for prior year open Purchase Orders not yet finalized/delivered, plus \$8,615 appropriated for Christmas Decorations.
- 8 Legal fees include one -time fees for Pebble Beach acquisition.
- 9 Nondepartmental includes townwide annual insurance premiums due in July, 2025, as well as deposit for 2 acre land tract at Pebble Beach.

TOWN OF EMERALD ISLE

Monthly Budget Report - Major Funds Only

58% of Fiscal Year Completed

JANUARY 2026

<u>FUTURE BEACH NOURISHMENT FUND</u>	<u>Budget</u>	<u>Actual Thru</u>	<u>Percent of</u>	<u>Balance as of</u>	<u>Notes on</u>
<u>REVENUES</u>		<u>31-Jan-26</u>	<u>Budget</u>	<u>31-Jan-26</u>	<u>Major Deviations</u>
Primary Benefit Special District Taxes	316,886	259,823	82%	(57,063)	1
Transfer from General Fund	300,000	300,000	100%	-	
Interest Earnings	350,000	207,336	59%	(142,664)	2
TOTAL REVENUES	966,886	767,159	79%	(199,727)	
EXPENDITURES AND ENCUMBRANCES					
Appropriation to Fund Balance	966,886	-	0%	966,886	
TOTAL EXPENDITURES AND ENCUMBRANCES	966,886	-	0%	966,886	

NOTES:

- 1 Property tax bills mailed end of August. Majority of property taxes are paid in November, December, and January.
- 2 Interest earnings are realized at a current compound effective yield of 3.77%, as of December 2025.

<u>SUMMARY OF CASH ACCOUNTS</u>	<u>Current Month</u>		
	<u>Last Year</u>	<u>Last Month</u>	<u>Current Month</u>
Cash / Checking - Truist *	766,038	1,032,176	1,043,944
NC Capital Management Trust - Cash Portfolio	5,112,723	3,099,955	4,018,043
GENERAL FUND	5,878,761	4,132,131	5,061,987
OTHER FUNDS (Capital and Special Revenue) *	(550,360)	(921,313)	(953,693)
Cash / Checking - Truist *	821	190	732
NC Capital Management Trust-Cash Portfolio	8,371,270	9,262,203	9,351,733
FUTURE BEACH NOURISHMENT FUND	8,372,091	9,262,393	9,352,465
TOTAL CASH - ALL FUNDS	13,700,492	12,473,211	13,460,759

- * Negative amounts in individual funds caused by "Pooled" Cash. Other funds pending grant reimbursements.
- * All Funds held in "Pooled" Cash / Checking - Truist. Current Month Balance = \$90,983.



Nice Matters!

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Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

This narrative serves as the Town of Emerald Isle’s monthly departmental report, offering insight into departmental activities, progress, and notable matters.

Administration Department

Significant Accomplishments During Past Month:

- Reviewed daily deposit entries for accuracy
- Processed weekly accounts payable
- Monitored cash balances in Truist and NCCMT accounts to optimize interest earnings over bank service fees
- Reconciled Bank and NCCMT statements for all Funds
- Prepared for January 30th Board Retreat for FY 2027 Budget
- Submitted quarterly and annual payroll reports to IRS and NC DOR
- Prepared and distributed 1099 tax forms for Town and Firefighter’s Relief Fund
- Prepared and distributed annual W-2 tax forms
- Submitted semi-annual LGC-203 report on Cash & Investments to NC State Treasurer
- Coordinated with County Tax office for annual Municipal Certification for Valuation and Property Tax Levies (TR-2) to NC DOR
- Processed bi-weekly payrolls, and all related reports
- Provided Human Resource assistance as needed and requested
- Enrolled new part-time employees and full-time employees
- Posted Town notices, advertisements, proclamations
- Daily updates and maintenance to Town website, other social media
- Prepared Minutes for January, 2026 Regular Meeting

Significant Planned Tasks / Objectives for Next Month:

- Ongoing work with NC Emergency Management and FEMA on appropriate claims, and documentation for emergency recovery expenses –Florence 428 Program.
- Submit Annual Financial Information Report to NC State Treasurer
- Coordinate with Insurance broker for annual ACA Health Care forms for distribution
- Begin budget documentation process for departmental budget requests

Fire Department

Significant Accomplishments During Past Month:

- 79 Total Incidents for December 2025
- Transition to NERIS for fire reporting on Federal level
- 12/30 budget retreat
- Carteret County Chiefs Meeting
- Billy Matthias to County Emergency Services Director Role
- County Radio Meeting for Fire Determinate Codes
- Meeting with Banks chiefs on mutual aid responses
- Rapid Intervention Team Training with Indian Beach Fire
- Significant weather event beginning 1/31



Significant Planned Tasks / Objectives for Next Month:

- Preplanning of businesses
- Continued work on community connect (RMS)
- Interim fire chief assignment
- Fire Training with Auto Aid Departments
- 1 EMT in Medic Class
- 1 Cadet with Emerald Isle start Fire Academy
- Fire/EMS Chief Meeting

Special Items of Interest to Note:

- January 1- January 31, 2026
 - 9 Incidents – Emerald Isle Coast Guard Road
 - 44 Incidents- Emerald Isle -6400 West City Limit
 - 16 Incidents- Emerald Isle – 6300 East City Limit
 - Unable to send Medic to Coastguard station due to ongoing repairs to building drastic increase in response times noted.
 - June-January 2026 - Medic 3 in service 12 hours per day
 - Response Time for Response Zones- December
 - Coast Guard 15:09
 - 6400/West 05:15
 - 6300/East 06:50

Special Note: Captain Stuart Gilgo in thoughts as he undergoes radiation treatments.

Parks and Recreation Department

Significant Accomplishments During Past Month:

- Maintained parks
- Maintained town building grounds
- Maintained Emerald Dr. ROW appearance
Painting the EORA and WORA facilities
- Inspecting and replacing benches as needed along the bike path
- Planning St. Patrick's Festival scheduled for March 14th

Significant Planned Tasks / Objectives for Next Month:

- Planning St. Patrick's Festival scheduled for March 15th
- American Red Cross Blood Drive is scheduled for February 20th

Special Items of Interest to Note:

- Planning St. Patrick's Festival scheduled for March 14th



Public Works Department

Significant Accomplishments During Past Month:

- Public Works is fully staffed
- Removed all Christmas decorations and placed them in storage
- Installed new traffic camera at Coast Guard Rd. & Emerald Dr.
- Painted hallways in PD
- 5-year asphalt resurfacing plan
- Prep for two winter storms
- Started stormwater project at 5806 E. Landing
- Dressed area along the newly installed sidewalk on Lee Ave.
- Tested all stormwater pumps
- Tested all facility generators
- Sight path improvements
- Maintained vehicle access ramps

Significant Planned Tasks / Objectives for Next Month: February 2026

- Paint bathrooms, breakroom in PD
- Place sod out between the sidewalk and street edge on Lee Ave
- Complete stormwater project at 5806 E. Landing
- Stormwater project in the 200 Block of Cedar St.
- Erosion control at the end of Washington St sound side access
- Maintain vehicle access ramps
- Monitor stormwater pumps and ditches, check all portable stormwater pumps
- Test all facility generators for automatic start up
- Street sign repairs and replacement
- Sight path improvements / trim brush along the Towns right of way
- Check all Town street for pot holes after snow melts

Special Items of Interest to Note:

- Recorded 1.50 inches of rainfall at Public Works facility, recorded 1.31 inches at Deer Horn Dr. and 1.32 inches at Bogue Ct.
- Yard debris trucks made 2047 stops to pick up yard waste throughout town
- Hauled 1008 cu yds of yard waste to Peletier debris site
- Hauled 2 tons of white goods
- Removed 4 deceased deer from the Towns right of way

Police Department

Significant Accomplishments During Past Month:

- Attended a virtual meeting with the state accreditation assessment team in preparation for the department's onsite assessment scheduled for February 16, 2026.



Nice Matters!

- Initiated the 2026 deer depredation event, with 42 of the 50 authorized deer harvested to date.
- All four newly hired police officers successfully completed the Field Training Program.

Significant Planned Tasks / Objectives for Next Month:

- Complete the 2026 deer depredation event.
- Work collaboratively with the USDA on the 2026 coyote trapping event.
- Participate in the state accreditation onsite assessment scheduled for February 16, 2026.

Special Items of Interest to Note:

- Provided event support for the North Carolina Special Olympics at Publix on January 10, 12, and 15.
- Officer Beere conducted two child car seat safety inspections.
- Chief Panzarella and department members will continue participating in a community reading event for preschool children at Emerald Isle Parks and Recreation.

Planning Department

Public Nuisance Totals:

- There is currently a total of 33 public nuisance case files in our code enforcement database.
- There was a total of 5 public nuisance case files closed in January.
 - 7903 Forest Dr (Parking in Town ROW)
 - 119 Mangrove Dr (Property in need of attention)
 - 307 Osprey Ridge Dr (Retaining wall constructed without permits)
 - 125 Conch Ct (Parking space in ROW)
 - 126 E Seaview Dr (Junk vehicles in yard)
- There was a total of 0 NOVs sent in January.

Status-Examples of Current Public Nuisance Locations:

- 307 Osprey Ridge
 - Junk vehicle (untagged)
 - The vehicle is no longer in the Town ROW and is being moved in the next week. The retaining wall had been permitted.
- 123 Shell Drive
 - Junk in yard
 - The junk in the trailer was removed. This case has been closed.
- 5204 Emerald Drive
 - Dilapidated structure
 - A demo permit was issued and the house was demolished. This case has been closed.
- 306 Channel Drive
 - Dilapidated structure/Junk in yard



Nice Matters!

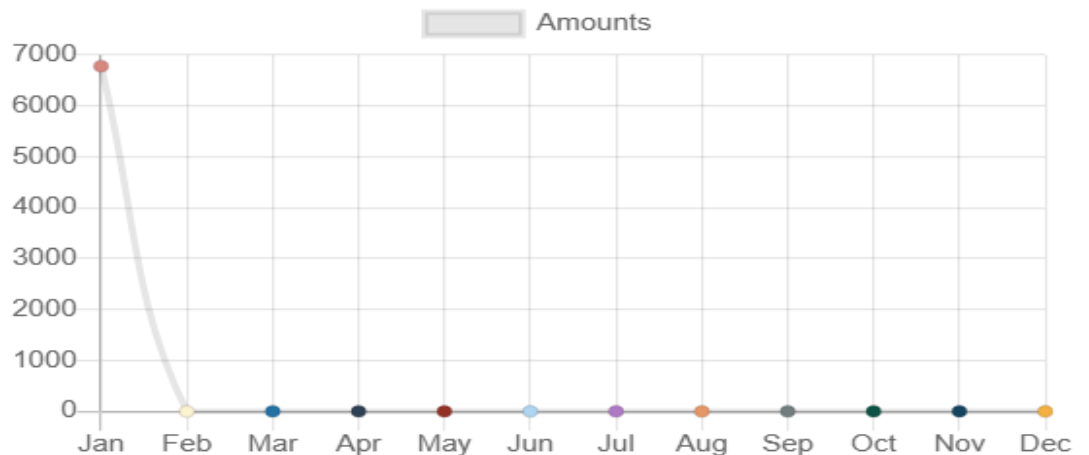
- There has been a demo permit issued and the house will be demolished in the next couple weeks.
 - 402 Holly Street
 - Junk in yard
 - There is progress being made, and although it is happening slow, they are actively cleaning up this property.
 - 10711 Coast Guard Road
 - Dilapidated structure
 - Substantial work has been done. The vehicles have been moved and this should be fully complete in the coming weeks.

Permit Fee Totals:

- There was a total of \$6,782.00 in zoning fees collected in January.
 - \$8,580 was collected in January of 2025
 - The following charts display the type and total number of zoning fees collected per month in 2026:

Permit Summary Report Fees By Month													
01/01/2026 TO 01/31/2026													
Fee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
CAMA	\$357.00												\$357.00
Demolition	\$150.00												\$150.00
Dunes/Vegetation	\$400.00												\$400.00
Floodplain Development	\$600.00												\$600.00
Satellite Merchant Permit	\$750.00												\$750.00
Tree Permit	\$325.00												\$325.00
Zoning	\$4,200.00												\$4,200.00
Totals:	\$6,782.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,782.00

Total Payment Amounts





Nice Matters!

Zoning Inspection Totals:

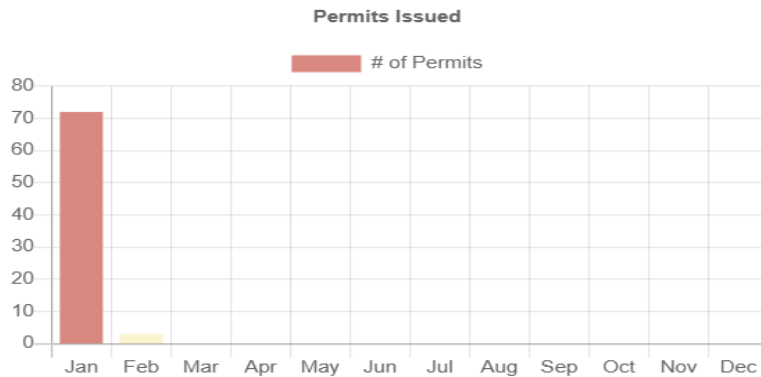
- There was a total of 11 inspections completed in January.
 - There were 43 inspections completed in January of 2025
 - The following charts display the type and number of inspections completed per month in 2026:

Permit Summary Report Inspection Type													
Inspection Date 01/01/2026 TO 01/31/2026													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
All Finals	1	0	0	0	0	0	0	0	0	0	0	0	1
D&V	5	0	0	0	0	0	0	0	0	0	0	0	5
Tree Removal	5	0	0	0	0	0	0	0	0	0	0	0	5
Totals:	11	0	0	0	0	0	0	0	0	0	0	0	11

Permit Summary Report Inspection Type													
Inspection Date 01/01/2025 TO 12/31/2025													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row Total
All Finals	5	6	4	1	2	5	3	6	5	0	1	2	40
CAMA	7	13	2	0	0	0	0	0	0	0	0	0	22
D&V	6	4	14	5	4	5	1	4	7	9	2	11	72
Driveway	0	0	1	2	2	0	0	0	1	1	1	1	9
Final	0	0	0	0	0	0	1	0	0	0	0	1	2
Flood Inspection	2	0	0	1	0	0	0	0	0	0	0	2	5
Inspection	1	1	1	0	5	2	7	3	2	1	1	0	24
Piling	0	0	0	0	0	1	0	0	0	0	0	0	1
Re-Inspection	0	0	0	1	0	0	0	0	0	0	0	0	1
Stormwater	3	1	1	2	0	0	0	0	3	1	0	0	11
Tree Removal	19	25	36	37	33	23	23	11	6	1	2	0	216
Totals:	43	50	59	49	46	36	35	24	24	13	7	17	403

Zoning Permit Totals:

- There were a total of 72 zoning permits issued in January. These included zoning, demolition, dunes and vegetation, stormwater, tree removal, and others.
 - There were 80 zoning permits issued in January of 2025
 - For a more detailed breakdown of what specific type of permits were issued, please contact the Planning Director anytime
 - This chart displays the number of zoning permits issued per month for 2026:





DEPARTMENT REPORT – STATISTICS

January 2026

This report provides the Town of Emerald Isle’s monthly departmental statistics, highlighting key activity data, trends, and measurable outcomes.

Finance Department

	Total General Fund Cash *		% Chg - 1 Year
	<u>FY 24-25</u>	<u>FY 25-26</u>	
	\$	\$	
July	2,851,294	2,629,096	-7.79%
August	2,942,901	2,133,919	-27.49%
September	2,944,768	2,087,415	-29.11%
October	3,170,773	2,157,931	-31.94%
November	2,864,191	2,418,974	-15.54%
December	4,605,826	3,210,818	-30.29%
January	5,328,401	4,108,294	-22.90%
February	5,712,268		100.00%
March	5,203,063		100.00%
April	4,689,718		100.00%
May	3,920,891		100.00%
<u>June</u>	3,602,700		100.00%
TOTAL - Entire FY			
TOTAL - FY to Date			

Total Future Beach Nourish Fund Cash

	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	\$ 7,622,817	\$ 8,616,036	13.03%
August	7,657,480	8,647,192	12.92%
September	7,690,906	8,677,889	12.83%
October	7,886,996	8,859,286	12.33%
November	8,044,772	9,031,760	12.27%
December	8,275,640	9,262,393	11.92%
January	8,372,091	9,352,465	11.71%
February	8,451,000		-100.00%
March	8,488,142		-100.00%
April	8,522,619		-100.00%
May	8,554,339		-100.00%
<u>June</u>	8,585,303		-100.00%
TOTAL - Entire FY			
TOTAL - FY to Date			

Emerald Isle Sales Tax Distribution

	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	\$ 269,423	\$ 283,613	5.27%
August	232,830	263,982	13.38%
September	225,331	212,118	-5.86%
October	224,058	232,269	3.66%
November	221,548	-	-100.00%
December	230,122	-	-100.00%
January	188,908	-	-100.00%
February	171,798	-	-100.00%
March	239,777	-	-100.00%
April	239,224	-	-100.00%
May	251,915	-	-100.00%
<u>June</u>	288,804	-	-100.00%
TOTAL - Entire FY	\$ 2,783,737	\$ 991,982	-64.37%
TOTAL - FY to Date			

Fire Department

Structure Fires (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	2	2	0	
August	2	1	0	
September	3	0	0	
October	1	1	2	
November	1	1	0	
December	1	0	0	
January	-	1	1	
February	-	1		
March	2	2		
April	1	0		
May	4	2		
<u>June</u>	2	1		
TOTAL - Entire FY	19	12	3	
TOTAL - FY to Date				

Property Value Lost in Fires (First Due)

July	\$ 5,000.00	\$100	0
August	\$ 19,500.00	2350	0
September	\$ 2,200.00	0	0
October	\$ 55,000.00	0	6500
November	\$0	5000	0
December	\$21,286	0	0
January	\$ -	0	0
February	\$ -	0	
March	\$ -	12000	
April	\$ 23,000.00	0	
May	\$ 1,000.00	5000	
<u>June</u>	\$ 27,100.00	0	
TOTAL - Entire FY	\$ 154,086.00	\$24,450	\$6,500
TOTAL - FY to Date			

Brush / Woods Fires (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	0	2	1	
August	1	0	0	
September	1	2	2	
October	0	1	1	
November	0	0	0	
December	0	2	0	
January	0	1	0	
February	0	0		
March	0	0		
April	0	1		
May	2	0		
<u>June</u>	2	2		
TOTAL - Entire FY	6	11	4	
TOTAL - FY to Date				0.00%

Calls with Mutual Aid Received (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	1	7	11	
August	2	5	0	
September	3	13	0	
October	2	2	2	
November	1	3	0	
December	0	2	1	
January	1	0	0	
February	0	3		
March	1	3		
April	3	7		
May	5	1		
<u>June</u>	1	5		
TOTAL - Entire FY	20	51	14	
TOTAL - FY to Date				

Average Response Time (Min.Sec) (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	5:05	5:57	4:28	
August	5:19	5:34	4:59	
September	5:38	5:18	5:35	
October	5:56	5:29	5:23	
November	5:41	5:47	4:20	
December	6:02	5:53	8:35	
January	5:52	7:50	7:11	
February	5:54	7:25		
March	5:36	7:53		
April	6:02	6:17		
May	5:48	6:11		
<u>June</u>	6:24	5:22		
TOTAL - Entire FY		6:14	5:47	
TOTAL - FY to Date				

Fire Inspections Completed (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	10	1	5	
August	14	10	15	
September	26	39	26	
October	30	49	52	
November	33	21	40	
December	37	30	22	
January	10	30	19	
February	37	58		
March	5	49		
April	71	42		
May	64	36		
<u>June</u>	14	13		
TOTAL - Entire FY	351	378	179	
TOTAL - FY to Date				

Swimmer Welfare Checks/ Warned Swimmers (Ocean Rescue)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	90	2944	3863	
August	102	7668	749	
September	68	982	373	
October	N/A	0	0	
November	N/A	0	0	
December	0	0	0	
January	0	0	0	
February	0	0		
March	3	0		
April	201	12		
May	416	1575		
<u>June</u>	1602	3651		
TOTAL - Entire FY	2482	16832	4985	
TOTAL - FY to Date				

First Aid Assists (Ocean Rescue)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	89	39	67	
August	60	12	50	
September	55	6	49	
October	N/A	0	0	
November	N/A	0	0	
December	0	0	0	
January	0	0	0	
February	0	0		
March	0	0		
April	2	10		
May	19	12		
<u>June</u>	73	71		
TOTAL - Entire FY	298	150	166	
TOTAL - FY to Date				

(Medical Billing) Total \$ NET Charges Colleton

<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
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July	\$ 56,165.00	\$76,061.74	\$65,682.33
August	\$ 89,693.84	124,658.38	\$54,045.33
September	\$ 92,623.74	61,434.33	\$25,697.91
October	\$ 29,661.56	\$25,761	\$63,974.25
November	\$ 50,436.38	47,557.36	\$32,216.20
December	\$ 28,606.00	30,937.22	\$55,267.30
January	\$ 48,326.72	29,598.20	\$38,012.54
February	\$ 30,668.74	17,749.82	
March	\$ 93,559.74	18,571.12	
April	\$ 17,688.17	62,855.94	
May	\$ 35,292.74	32,870.31	
June	\$ 56,533.12	71,422.05	
TOTAL - Entire FY	\$ 629,255.75	\$599,477.47	\$334,895.86
TOTAL - FY to Date	#REF!		

Vehicle Fires (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	0	0	0	
August	1	0	0	
September	0	0	0	
October	0	0	0	
November	0	0	0	
December	0	0	0	
January	0	0	0	
February	0	0		
March	0	0		
April	0	1		
May	0	0		
June	0	0		
TOTAL - Entire FY	1	1	0	
TOTAL - FY to Date				

EMS Incidents (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
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July	116	156	123
August	95	81	101
September	65	72	63
October	60	71	62
November	52	62	73
December	54	57	54
January	40	57	56
February	51	45	
March	62	65	
April	66	83	
May	86	71	
<u>June</u>	119	113	
TOTAL - Entire FY	866	933	532
TOTAL - FY to Date			

Calls with Mutual Aid Given (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	14	5	19	
August	11	6	9	
September	12	1	7	
October	7	10	9	
November	6	3	6	
December	2	5	11	
January	4	9	10	
February	5	8		
March	9	19		
April	10	15		
May	16	9		
<u>June</u>	6	23		
TOTAL - Entire FY	102	113	71	
TOTAL - FY to Date				

Alarm Activations/ Service/ Good Intent (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	34	69	92	

August	24	61	39
September	24	37	37
October	14	36	39
November	11	23	31
December	13	23	31
January	9	16	12
February	17	25	
March	20	35	
April	29	38	
May	32	54	
<u>June</u>	35	93	
TOTAL - Entire FY	262	510	281
TOTAL - FY to Date			

Water Rescue Calls (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	24	24	22	
August	20	21	11	
September	6	10	0	
October	1	0	2	
November	1	0	0	
December	0	0	0	
January	0	0	0	
February	0	0		
March	1	1		
April	3	3		
May	22	17		
<u>June</u>	16	14		
TOTAL - Entire FY	94	90	35	
TOTAL - FY to Date				

Calls Involving Medical Transport (First Due)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	71	75	57	
August	62	48	53	

September	48	44	40
October	42	54	35
November	34	35	50
December	37	37	40
January	28	30	32
February	40	28	
March	38	37	
April	39	37	
May	51	50	
<u>June</u>	63	65	
TOTAL - Entire FY	553	540	307
TOTAL - FY to Date	#REF!		

Missing / Lost Person (Ocean Rescue)

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	13	4	11	
August	3	4	7	
September	6	3	1	
October	N/A	0	0	
November	N/A	0	0	
December	0	0	0	
January	0	0	0	
February	0	0		
March	0	0		
April	2	2		
May	4	4		
<u>June</u>	8	13		
TOTAL - Entire FY	36	30	19	
TOTAL - FY to Date				

Ocean Rescue Public Education

	<u>FY 24-25</u>	<u>FY 25-26</u>
July	5719	5521
August	14,600	13071

September	3386	562
October	0	0
November	0	0
December	0	0
January	0	0
February	0	
March	0	
April	956	
May	2054	
<u>June</u>	4204	
TOTAL - Entire FY	30919	19154
TOTAL - FY to Date		

(Medical Billing) Total \$ NET Payments Colleton

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	\$ 25,411.06	\$38,724.02	\$41,218.75	
August	\$ 33,773.95	37,095.72	\$27,837.84	
September	\$ 42,910.58	51,773.94	\$19,318.10	
October	\$ 26,838.06	\$31,714	\$28,355.18	
November	\$ 25,285.91	18,186.64	\$17,842.87	
December			\$29,493.17	
January			\$27,524.86	
February				
March				
April	\$ 44,014.47	22,052.06		
May	\$ 18,491.80	20,765.88		
<u>June</u>	<u>\$ 18,406.28</u>	<u>20,539.44</u>		
TOTAL - Entire FY	\$235,132.11	\$240,851.70	\$191,590.77	
TOTAL - FY to Date	#REF!			

Parks and Recreation Department

Comm Center Attendance (All Activities)

<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
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July	4329	5185	3258	#REF!
August	3120	3598	2695	#REF!
September	2693	2986	3604	#REF!
October	2766	3972	4141	#REF!
November	2587	1676	4482	#REF!
December	3759	1529	3863	#REF!
January	2601	4479	5554	#REF!
February	3194	3385		#REF!
March	1384	2807		#REF!
April	3028	2851		#REF!
May	3160	2973		#REF!
<u>June</u>	3836	2639		#REF!
TOTAL - Entire FY	36,457	38,080	27,597	
TOTAL - FY to Date	4329	5,185	3,258	

After School Program Enrollment

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	-	-	0	#REF!
August	25	-	22	#REF!
September	25	19	25	#REF!
October	25	19	25	#REF!
November	25	19	25	#REF!
December	25	19	25	#REF!
January	25	20	25	#REF!
February	25	19		#REF!
March	25	19		#REF!
April	25	19		#REF!
May	25	19		#REF!
<u>June</u>	0	-		#REF!
TOTAL - Entire FY				
TOTAL - FY to Date				

Community Center Memberships - Individual Taxpayer

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	9	18	39	#REF!
August	10	13	16	#REF!
September	14	5	14	#REF!

October	11	14	15
November	8	9	11
December	23	19	15
January	51	65	46
February	25	36	
March	13	38	
April	8	18	
May	9	27	
<u>June</u>	13	27	
TOTAL - Entire FY	194	289	156
TOTAL - FY to Date	9	18	39

Community Center Memberships - Individual Non-Taxpayer

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	-	-	0	#REF!
August	-	1	0	
September	-	-	1	
October	-	1	0	
November	-	1	1	
December	1	1	1	
January	1	-	0	
February	-	-		
March	-	-		
April	-	-		
May	-	1		
<u>June</u>	-	-		
TOTAL - Entire FY	2	5	3	
TOTAL - FY to Date	-	-	0	

Community Center Memberships - Tennis/Pickleball Passes

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	-	-	1	#REF!
August	-	-	1	
September	-	-	0	
October	-	-	0	

November	-	-	5
December	-	-	0
January	-	-	4
February	-	-	
March	-	-	
April	-	-	
May	-	-	
<u>June</u>	-	-	
TOTAL - Entire FY	-	-	11
TOTAL - FY to Date	-	-	1

NC 58 ROW Mowing Cycles Completed

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	8	5	3	#REF!
August	10	6	6	#REF!
September	4	7	5	#REF!
October	3	3	2	#REF!
November	-	2	0	#REF!
December	1	0	0	#REF!
January	1	0	2	#REF!
February	3	0		#REF!
March	4	4		#REF!
April	7	6		#REF!
May	8	5		#REF!
<u>June</u>	4	6		#REF!
TOTAL - Entire FY	53	44	18	#REF!

Summer Day Camp Enrollment

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	38	40	40	#REF!
August	38	40	40	
September	-	-	-	
October	-	-	-	

November	-	-	-
December	-	-	-
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
<u>June</u>	40	38	
TOTAL - Entire FY			
TOTAL - FY to Date			

Community Center Memberships - Family Taxpayer

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	14	13	25	#REF!
August	16	11	13	#REF!
September	9	16	12	#REF!
October	16	16	12	
November	9	8	14	
December	19	28	10	
January	49	51	32	
February	48	21		
March	31	28		
April	14	14		
May	8	17		
<u>June</u>	27	22		
TOTAL - Entire FY	260	245	118	
TOTAL - FY to Date	14	13	25	

Community Center Memberships - Family Non-Taxpayer

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	-	-	1	#REF!
August	-	-	0	
September	-	-	0	
October	-	-	-	

November	-	-	0
December	-	1	-
January	-	1	0
February	-	-	
March	-	-	
April	-	-	
May	-	-	
<u>June</u>	0	-	
TOTAL - Entire FY	-	2	-
TOTAL - FY to Date	-	-	1

Beach / Sound Access Repair / Improve

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	23	21	10	#REF!
August	14	7	11	#REF!
September	9	8	16	#REF!
October	7	4	50	#REF!
November	3	4	7	#REF!
December	4	3	4	#REF!
January	92	3	23	#REF!
February	9	6		#REF!
March	9	7		#REF!
April	69	13		#REF!
May	16	9		#REF!
<u>June</u>	23	10		#REF!
TOTAL - Entire FY	278	95	121	#REF!

Mothers Morning Out Enrollment

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	-	-	0	#REF!
August	-	-	0	#REF!
September	20	19	21	#REF!
October	20	19	21	#REF!

November	20	19	21	#REF!
December	20	19	21	#REF!
January	20	19	21	#REF!
February	20	19		#REF!
March	20	19		#REF!
April	20	19		#REF!
May	20	19		#REF!
<u>June</u>	0	-	-	#REF!
TOTAL - Entire FY				
TOTAL - FY to Date				

Community Center Memberships - Employee Free

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	10	2	0	#REF!
August	5	2	0	#REF!
September	4	-	0	#REF!
October	8	4	1	#REF!
November	3	2	1	#REF!
December	4	2	1	#REF!
January	18	2	0	#REF!
February	16	4		#REF!
March	13	1		#REF!
April	14	-		#REF!
May	4	-		#REF!
<u>June</u>	8	1		#REF!
TOTAL - Entire FY	107	20	3	
TOTAL - FY to Date	10	2	-	

Community Center Memberships - Walkers Only

	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1</u> <u>Year</u>
July	-	1	3	#REF!
August	-	-	0	
September	-	1	1	
October	-	-	0	

November	-	-	0
December	-	-	0
January	-	1	0
February	-	-	
March	-	-	
April	-	-	
May	-	-	
<u>June</u>	1	1	
TOTAL - Entire FY	1	4	4
TOTAL - FY to Date	-	1	3

Police Department

Customer Service Calls					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	423	309	424	512	20.75%
August	231	539	596	502	-15.77%
September	1,173	1,015	1,231	450	-63.44%
October	753	815	767	241	-68.58%
November	337	373	444	210	-52.70%
December	244	297	250	331	32.40%
January	310	343	251	198	-21.12%
February	201	318	289		-100.00%
March	268	615	441		-100.00%
April	590	551	510		-100.00%
May	259	632	640		-100.00%
<u>June</u>	<u>356</u>	<u>726</u>	<u>334</u>	-	-100.00%
TOTAL - Entire FY	5,145	6,533	6,177	2,444	-60.43%
TOTAL - FY to Date	5,145	6,533	6,177	2,444	-60.43%

Total Public Education Activities / Events					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY25-26</u>	<u>% Chg - 1 Year</u>
July	6	21	9	10	11.11%
August	6	13	7	14	100.00%
September	6	11	11	12	9.09%

October	8	27	15	14	-6.67%
November	5	9	9	13	44.44%
December	3	6	9	9	0.00%
January	11	6	4	10	150.00%
February	4	10	9		-100.00%
March	9	13	13		-100.00%
April	9	13	13		-100.00%
May	15	10	13		-100.00%
<u>June</u>	<u>9</u>	<u>10</u>	<u>8</u>		-100.00%
TOTAL - Entire FY	91	149	120	82	-31.67%
TOTAL - FY to Date	91	149	120	154	28.33%

Total Crimes Against Person Reported

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	10	0	0	0	#DIV/0!
August	5	0	0	0	#DIV/0!
September	3	0	0	0	#DIV/0!
October	12	0	0	0	#DIV/0!
November	15	0	0	0	#DIV/0!
December	5	0	0	0	#DIV/0!
January	0	0	0	0	#DIV/0!
February	0	0	0	0	#DIV/0!
March	0	0	0	0	#DIV/0!
April	0	0	0	0	#DIV/0!
May	0	0	0	0	#DIV/0!
<u>June</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!
TOTAL - Entire FY	50	0	0	-	#DIV/0!
TOTAL - FY to Date	50	0	0	-	#DIV/0!

Aggravated Assault

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	1	0	0	-	#DIV/0!
August	1	0	1	-	-100.00%
September	0	0	1	-	-100.00%
October	1	1	0	-	#DIV/0!
November	1	0		-	#DIV/0!

December	1	0	0	1	#DIV/0!
January		1	0	-	#DIV/0!
February	0	0	0		#DIV/0!
March	1	0	2		-100.00%
April	2	0	3		-100.00%
May	1	0	0		#DIV/0!
<u>June</u>	<u>1</u>	<u>0</u>	<u>1</u>		-100.00%
TOTAL - Entire FY	10	2	8	1	-87.50%
TOTAL - FY to Date	10	2	8		-100.00%

Sexual Assault

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	0	0	0	2	#DIV/0!
August	0	0	1	-	-100.00%
September	0	0	0	1	#DIV/0!
October	0	0	0	-	#DIV/0!
November	0	0	0	-	#DIV/0!
December	0	0	0	-	#DIV/0!
January	0	0	0	-	#DIV/0!
February	0	0	0		#DIV/0!
March	0	0	1		-100.00%
April	1	0	0		#DIV/0!
May	1	1	0		#DIV/0!
<u>June</u>	<u>1</u>	<u>0</u>	<u>0</u>		#DIV/0!
TOTAL - Entire FY	3	1	2	3	50.00%
TOTAL - FY to Date	3	1	2	3	50.00%

Larceny

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	15	14	10	8	-20.00%
August	6	5	8	4	-50.00%
September	8	7	4	3	-25.00%
October	6	8	3		-100.00%

November	4	2	4	3	-25.00%
December	2	2	4	2	-50.00%
January	5	3	4	3	-25.00%
February	3	0	1		-100.00%
March	3	3	4		-100.00%
April	8	5	1		-100.00%
May	5	11	3		-100.00%
<u>June</u>	<u>9</u>	<u>13</u>	<u>9</u>		-100.00%
TOTAL - Entire FY	74	73	55		-100.00%
TOTAL - FY to Date	74	73	55		-100.00%

Total Drug Related Crimes Reported

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	18	13	1	2	100.00%
August	18	7	1	3	200.00%
September	2	6	4	1	-75.00%
October	3	0	5	11	120.00%
November	1	9	0	2	#DIV/0!
December	7	5	12	1	-91.67%
January	0	0	2	1	-50.00%
February	2	0	7		-100.00%
March	13	5	16		-100.00%
April	0	9	9		-100.00%
May	14	3	3		-100.00%
<u>June</u>	<u>6</u>	<u>11</u>	<u>4</u>		-100.00%
TOTAL - Entire FY	84	68	64	21	-67.19%
TOTAL - FY to Date	84	68	64	40	-37.50%

Total Financial Related Crimes Reported

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	3	2	0	1	#DIV/0!
August	1	2	0	4	#DIV/0!
September	1	1	0	4	#DIV/0!
October	1	0	0	1	#DIV/0!

November	1	2	2	-	-100.00%
December	0	2	2	1	-50.00%
January	0	0		2	#DIV/0!
February	0	3	1		-100.00%
March	2	1	1		-100.00%
April	0	1	0		#DIV/0!
May	0	2	0		#DIV/0!
<u>June</u>	<u>2</u>	<u>0</u>	<u>0</u>		#DIV/0!
TOTAL - Entire FY	11	16	6	13	116.67%
TOTAL - FY to Date	11	16	6	13	116.67%

Total Incident Reportts Taken					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	116	108	83	97	16.87%
August	85	70	73	70	-4.11%
September	78	57	70	53	-24.29%
October	61	55	48	50	4.17%
November	34	36	51	48	-5.88%
December	44	35	38	42	10.53%
January	40	28	32	37	15.63%
February	30	35	37		-100.00%
March	57	49	56		-100.00%
April	58	47	44		-100.00%
May	66	68	74		-100.00%
<u>June</u>	<u>98</u>	<u>101</u>	<u>71</u>		-100.00%
TOTAL - Entire FY	767	689	677	397	-41.36%
TOTAL - FY to Date	767	689	677	397	-41.36%

Total Arrests					
	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	13	41	38	15	-60.53%
August	19	31	24	13	-45.83%
September	6	21	26	6	-76.92%
October	10	12	16	15	-6.25%

November	7	16	12	12	0.00%
December	24	15	14	16	14.29%
January	36	15	10	5	-50.00%
February	13	11	22		-100.00%
March	16	27	21		-100.00%
April	12	26	22		-100.00%
May	8	26	14		-100.00%
<u>June</u>	<u>35</u>	<u>24</u>	<u>23</u>		-100.00%
TOTAL - Entire FY	199	265	242	82	-66.12%
TOTAL - FY to Date	199	265	242	82	-66.12%

Total DWI Violations					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	5	7	7	6	-14.29%
August	2	3	4	2	-50.00%
September	6	4	2	3	50.00%
October	1	4	5	9	80.00%

November	2	6	4	4	0.00%	
December	1	5	2	8	300.00%	
January	1	3	2	2	0.00%	
February	1	4		-	#DIV/0!	
March	4	6	4		-100.00%	
April	3	4	4		-100.00%	
May	4	8	4		-100.00%	
<u>June</u>	<u>12</u>	<u>6</u>	<u>3</u>		-100.00%	
TOTAL - Entire FY		42	60	41	34	-17.07%
TOTAL - FY to Date	42	60	41	62	51.22%	

Total Warning Citations Issued					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	34	29	16	19	18.75%
August	35	9	31	6	-80.65%
September	26	19	9	6	-33.33%
October	5	22	9	4	-55.56%
November	11	8	9	2	-77.78%

December	1	4	7	-	-100.00%	
January	10	11	8	30	275.00%	
February	7	9	11		-100.00%	
March	5	7	6		-100.00%	
April	19	13	7		-100.00%	
May	4	54	12		-100.00%	
<u>June</u>	<u>18</u>	<u>39</u>	<u>11</u>		-100.00%	
TOTAL - Entire FY		175	224	136	67	-50.74%
TOTAL - FY to Date	175	224	136	67	-50.74%	

Total Business Checks Performed					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	18,719	23,041	12,400	8,895	-28.27%
August	18,514	22,525	9,762	9,496	-2.72%
September	19,490	14,461	9,078	8,690	-4.27%
October	19,121	17,010	8,770	8,402	-4.20%
November	18,414	14,502	9,425	8,642	-8.31%

December	20,314	14,502	9,882	10,319	4.42%
January	20,066	13,475	10,583	1,034	-90.23%
February	25,525	15,172	9,134		-100.00%
March	22,570	13,546	9,434		-100.00%
April	24,071	14,512	9,652		-100.00%
May	19,219	15,450	9,455		-100.00%
<u>June</u>	<u>21,212</u>	<u>14,502</u>	<u>9,219</u>		-100.00%
TOTAL - Entire FY	247,235	192,698	116,794	55,478	-52.50%

Total Active Investigations Brought Forward

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	12	-	8	2	-75.00%
August	6	4	9	8	-11.11%
September	7	5	9	2	-77.78%
October	8	-	1	6	500.00%
November	11	-	2	6	200.00%
December	7		2	7	250.00%
January	2	2	1	6	500.00%
February		- 2	2		-100.00%
March	1	4	4		-100.00%
April		- 5	4		-100.00%
May	1	5	3		-100.00%
<u>June</u>	<u>3</u>	<u>8</u>	<u>2</u>		-100.00%
TOTAL - Entire FY	58	35	47	37	-21.28%

Total Cases Closed / Cleared by Arrest

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	24	21	15	19	26.67%
August	17	7	12	13	8.33%
September	10	11	11	6	-45.45%
October	9	5	8	15	87.50%
November	7	5	6	12	100.00%

December	6	8	13	11	-15.38%
January	7	5	3	4	33.33%
February	4	5			#DIV/0!
March	15	14	14		-100.00%
April	8	6	10		-100.00%
May	13	15	11		-100.00%
<u>June</u>	<u>26</u>	<u>22</u>	<u>10</u>		-100.00%
TOTAL - Entire FY	146	124	113	80	-29.20%

Total Cases Marked Inactive / Closed Leads Exhausted

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	6	82	65	73	12.31%
August	5	57	55	53	-3.64%
September	2	42	65	33	-49.23%
October	-	55	48	42	-12.50%
November	2	30	48	42	-12.50%
December	37	32	35	35	0.00%
January	26	21	29	37	27.59%
February	28	31	2		-100.00%
March	44	39	41		-100.00%
April	49	35	43		-100.00%
May	49	48	57		-100.00%
<u>June</u>	<u>113</u>	<u>82</u>	<u>55</u>		-100.00%
TOTAL - Entire FY	361	554	543	315	-41.99%

Total Value of Stolen Property

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	\$ 45,166	\$ 10,572	\$ 7,286	\$ 6,788	-6.84%
August	\$ 3,946	\$ 40,210	\$ 11,775	\$ 12,013	2.03%
September	\$ 44,259	\$ 44,334	\$ 788	\$ 10,644	1250.76%
October	\$ 14,134	\$ 45,975	\$ 586	\$ 20,465	3392.36%
November	\$ 11,480	\$ 1,917	\$ 44,042	\$ 2,991	-93.21%

	\$	\$	\$	\$	
December	52,304	31,950	2,105	335	-84.09%
	\$	\$	\$	\$	
January	27,000	785	2,148	3,160	47.09%
	\$	\$	\$		
February	8,570	16,901	42,030		-100.00%
	\$	\$	\$		
March	10,777	4,932	42,855		-100.00%
	\$	\$	\$		
April	2,571	932	810		-100.00%
	\$	\$	\$		
May	821	26,235	3,821		-100.00%
			\$		
<u>June</u>	<u>26,437</u>	<u>9,116</u>	<u>118,897</u>		-100.00%
			\$		
TOTAL - Entire FY	247,466	233,859	277,143	56,396	-79.65%
			\$		
TOTAL - FY to Date	247,466	233,859	277,143	56,396	-79.65%

Total Animal Complaints					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	7	6	3	5	66.67%
August	4	2	4	6	50.00%
September	4	4	8	6	-25.00%
October	12	3	5	4	-20.00%
November	3	5	3	5	66.67%

December	4	3	4	5	25.00%	
January	3	2	2	8	300.00%	
February	2	4	2		-100.00%	
March	1	2	5		-100.00%	
April	3	1	3		-100.00%	
May	3	1	6		-100.00%	
<u>June</u>	<u>3</u>	<u>6</u>	<u>3</u>		-100.00%	
TOTAL - Entire FY		49	39	48	39	-18.75%
TOTAL - FY to Date	49	39	48	39		-18.75%

Animal Complaints Involving All other Animals

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	-	1	1		#REF!
August	1	1		- 1	#REF!
September	2		-	- 3	#REF!
October	4		-		#REF!
November		-	-	- 4	#REF!
December	1			- 3	#REF!

January	-	1	1	2	#REF!
February	1	-	-	-	#REF!
March	-	-	-	-	#REF!
April	-	-	-	-	#REF!
May	1	-	-	-	#REF!
<u>June</u>	<u>-</u>	<u>1</u>	<u>-</u>	<u>-</u>	#REF!
TOTAL - Entire FY	10	4	2	13	#REF!
TOTAL - FY to Date	10	4	2	13	#REF!

Total Motor Vehicle Accidents Involving Deer

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	0	0	1	0	-100.00%
August	2	0	1	0	-100.00%
September	0	2	0	0	#DIV/0!
October	1	2	0	4	#DIV/0!
November	3	1	1	5	400.00%
December	0	1	1	0	-100.00%
January	0	0	0	2	#DIV/0!
February	0	0	0		#DIV/0!
March	1	0	2		-100.00%
April	0	0	0		#DIV/0!
May	0	0	0		#DIV/0!
<u>June</u>	<u>0</u>	<u>0</u>	<u>0</u>		#DIV/0!
TOTAL - Entire FY	7	6	6	11	83.33%
TOTAL - FY to Date	7	6	6	22	266.67%

Beach Driving Permits

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July					#DIV/0!
August	415	551	410	431	5.12%
September	1,611	1,623	1,220	1,411	15.66%
October	678	666	698	535	-23.35%
November	222	211	250	216	-13.60%
December	48	88	77	92	19.48%
January	90	47	50	76	52.00%
February	57	34	50		-100.00%
March	55	46	51		-100.00%

April	37	34	17		-100.00%
May					#DIV/0!
<u>June</u>					#DIV/0!
TOTAL - Entire FY	3,213	3,300	2,823	2,761	-2.20%
TOTAL - FY to Date					#DIV/0!

Re-Entry Permits					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	30	71	44	19	-56.82%
August	71	190	86	104	20.93%
September	110	99	36	41	13.89%
October	24	16	14	14	0.00%
November	8	16	5	8	60.00%
December	2	7	4	2	-50.00%
January	5	4	6	1	-83.33%
February	2	6	3		-100.00%
March	15	8	9		-100.00%
April	17	16	11		-100.00%
May	21	29	11		-100.00%
<u>June</u>	<u>39</u>	<u>27</u>			#DIV/0!
TOTAL - Entire FY	344	489	229	189	-17.47%
TOTAL - FY to Date					#DIV/0!

Customer Service Transfers					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	97	86	125	140	12.00%
August	76	110	115	122	6.09%
September	70	95	85	100	17.65%
October	99	83	48	46	-4.17%
November	42	43	69	25	-63.77%
December	32	66	34	66	94.12%
January	64	37	33	48	45.45%

February	31	61	56		-100.00%
March	32	58	88		-100.00%
April	181	84	101		-100.00%
May	29	114	135		-100.00%
<u>June</u>	<u>76</u>	<u>185</u>	<u>129</u>	-	-100.00%
TOTAL - Entire FY	829	1,022	1,018	547	-46.27%
TOTAL - FY to Date	829	1,022	1,018	547	-46.27%

Average Response Time					
	<u>FY 22- 23</u>	<u>FY 23- 24</u>	<u>FY 24- 25</u>	<u>FY 25- 26</u>	<u>% Chg - 1 Year</u>
July	5.21	6.19	5.36	6.08	13.43%
August	6.24	5.44	5.13	6.31	23.00%
September	5.25	5.07	5.31	6.30	-100.00%
October	5.22	5.07	6.23	6.14	-100.00%
November	4.19	5.04	5.10	5.28	-100.00%
December	5.20	5.21	4.08	5.07	24.26%

January	6.47	5.20	4.20		-100.00%
February	5.19	5.18	4.41		-100.00%
March	4.18	4.58	4.43		-100.00%
April	6.03	5.09	6.04		-100.00%
May	5.24	5.20	5.48		-100.00%
<u>June</u>	<u>5.44</u>	<u>5.31</u>	<u>6.13</u>		-100.00%
TOTAL - Entire					
FY	5.32	5.22	5.16	5.86	13.67%
TOTAL - FY to					
Date	5.32	5.22	5.16	5.86	13.67%

Total Crimes Against Property Reported					
	<u>FY 22-</u>	<u>FY 23-</u>	<u>FY 24-</u>	<u>FY 25-</u>	<u>% Chg - 1</u>
	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>Year</u>
July	23	30	20	15	-25.00%
August	17	12	13	16	23.08%
September	15	14	10	14	40.00%
October	8	14	6	8	33.33%
November	11	7	7	4	-42.86%
December	11	7	13	7	-46.15%
January	11	6	5	7	40.00%

February	8	4	4		-100.00%
March	8	6	8		-100.00%
April	12	13	2		-100.00%
May	12	22	5		-100.00%
<u>June</u>	<u>22</u>	<u>19</u>	<u>15</u>		-100.00%
TOTAL - Entire					
FY	158	154	108	71	-34.26%
TOTAL - FY to					
Date	158	154	108	71	-34.26%

Simple Assault (Misdemeanor)					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	8	8	5	8	60.00%
August	4	4	6	3	-50.00%
September	3	4	2	-	-100.00%
October	2	4	0	1	#DIV/0!
November	2	2	3	3	0.00%
December	2	0	1	2	100.00%
January	0	0	2	1	-50.00%
February	2	2	1		-100.00%

March	4	4	6		-100.00%
April	4	5	1		-100.00%
May	4	4	2		-100.00%
<u>June</u>	<u>7</u>	<u>5</u>	<u>3</u>		-100.00%
TOTAL - Entire FY	42	42	32	18	-43.75%
TOTAL - FY to Date	42	42	32	15	-53.13%

	<u>Burgglary / B&E</u>					
	<u>FY 22-</u>	<u>FY 23-</u>	<u>FY 24-</u>	<u>FY 25-</u>		<u>% Chg - 1</u>
	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>		<u>Year</u>
July	3	2	1	2		100.00%
August	1	2	0	5		#DIV/0!
September	1	3	3	2		-33.33%
October	2	0	2	2		0.00%
November	1	0	1	3		200.00%
December	1		8	1		-87.50%
January	2	1	1	-		-100.00%
February	3	0	1			-100.00%
March	1	1	1			-100.00%
April	0	0	0			#DIV/0!
May	1	0				#DIV/0!
<u>June</u>	<u>1</u>	<u>1</u>	<u>1</u>			-100.00%
TOTAL - Entire FY	17	10	19			-100.00%
TOTAL - FY to Date	17	10	19			-100.00%

	<u>Damage To Property</u>					
	<u>FY 22-</u>	<u>FY 23-</u>	<u>FY 24-</u>	<u>FY 25-</u>		<u>% Chg - 1</u>
	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>		<u>Year</u>
July	7	13	9	2		-77.78%
August	10	3	3	3		0.00%
September	6	4	5	3		-40.00%
October	0	3	0	2		#DIV/0!
November	6	2	0	-		#DIV/0!
December	5	4	1	4		300.00%
January	3	3	1	1		0.00%
February	3	1	2			-100.00%

March	3	1	2		-100.00%
April	4	6	0		#DIV/0!
May	3	11	1		-100.00%
June	7	8	4		-100.00%
TOTAL - Entire FY	57	59	28	15	-46.43%
TOTAL - FY to Date	57	59	28	28	0.00%

Total Weapons Related Crimes Reported

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	0	0	0	0	#DIV/0!
August	1	0	0	0	#DIV/0!
September	0	0	2	1	-50.00%
October	0	0	0	0	#DIV/0!
November	0	0	0	0	#DIV/0!
December	1	0	0	0	#DIV/0!
January	0	0	1	0	-100.00%
February	0	0	0		#DIV/0!
March	2	0	1		-100.00%
April	0	0	1		-100.00%
May	0	0	1		-100.00%
June	0	0	0		#DIV/0!
TOTAL - Entire FY	4	0	6	1	-83.33%
TOTAL - FY to Date	4	0	6	2	-66.67%

Total Calls For Service Received

	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	1,858	1,766	1,615	1,511	-6.44%
August	1,273	1,465	1,262	1,434	13.63%
September	1,129	1,286	1,090	1,204	10.46%
October	851	1,189	963	1,080	12.15%
November	694	1,086	942	1,005	6.69%
December	728	966	958	1,217	27.04%
January	843	1,018	931		-100.00%
February	1,047	896	901		-100.00%
March	1,201	1,189	1,225		-100.00%

April	1,330	1,121	1,202		-100.00%
May	1,289	1,423	1,353		-100.00%
<u>June</u>	<u>1,700</u>	<u>1,803</u>	<u>1,343</u>		-100.00%
TOTAL - Entire FY	13,943	15,208	13,785	7,451	-45.95%
TOTAL - FY to Date	13,943	15,208	13,785	13,391	-2.86%

Total Motor Vehicle Accident Reports Taken

	<u>FY 22- 23</u>	<u>FY 23- 24</u>	<u>FY 24- 25</u>	<u>FY 25- 26</u>	<u>% Chg - 1 Year</u>
July	27	20	32	30	-6.25%
August	14	15	13	13	0.00%
September	12	18	2	10	400.00%
October	7	11	9	9	0.00%
November	13	8	6	3	-50.00%
December	2	6	6	1	-83.33%
January	1	4	3	7	133.33%
February	7	5	7		-100.00%
March	6	7	8		-100.00%
April	13	4	10		-100.00%
May	12	16	22		-100.00%
<u>June</u>	<u>25</u>	<u>21</u>	<u>20</u>		-100.00%
TOTAL - Entire FY	139	135	138	73	-47.10%

Total Traffic Stops Performed

	<u>FY 22- 23</u>	<u>FY 23- 24</u>	<u>FY 24- 25</u>	<u>FY 25- 26</u>	<u>% Chg - 1 Year</u>
July	191	141	165	165	0.00%
August	231	120	92	154	67.39%
September	135	118	100	100	0.00%
October	90	100	71	117	64.79%
November	55	144	81	162	100.00%
December	66	77	84	172	104.76%
January	104	78	106		-100.00%
February	100	59	76		-100.00%

March	192	191	137		-100.00%
April	131	147	105		-100.00%
May	100	299	160		-100.00%
<u>June</u>	<u>156</u>	<u>258</u>	<u>157</u>		-100.00%
TOTAL - Entire					
FY	1,551	1,732	1,334	870	-34.78%
TOTAL - FY to					
Date	1,551	1,732	1,334	870	-34.78%

Total Traffic Citations Issued					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY 25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	60	70	117	73	-37.61%
August	45	45	36	34	-5.56%
September	65	49	58	32	-44.83%
October	55	28	42	31	-26.19%
November	35	60	33	74	124.24%
December	22	29	33	58	75.76%
January	38	21	51	56	9.80%
February	31	32	30		-100.00%

March	53	103	65		-100.00%
April	48	67	46		-100.00%
May	24	152	71		-100.00%
<u>June</u>	<u>61</u>	<u>162</u>	<u>83</u>		-100.00%
TOTAL - Entire					
FY	537	818	665	358	-46.17%
TOTAL - FY to					
Date	537	818	665	358	-46.17%

Total Town Ordinance Citations Issued					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY 25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	48	63	129	49	-62.02%
August	64	49	58	34	-41.38%
September	35	28	43	10	-76.74%
October	-	6	9	5	-44.44%
November	5	3	5	-	-100.00%
December	-	5	3	-	-100.00%
January	3	4	1	1	0.00%
February	5	3	2		-100.00%

March	80	9	3		-100.00%
April	11	15	23		-100.00%
May	21	58	20		-100.00%
<u>June</u>	<u>70</u>	<u>83</u>	<u>40</u>		-100.00%
TOTAL - Entire					
FY	342	326	336	99	-70.54%
TOTAL - FY to					
Date	342	326	336	99	-70.54%

Total Residence Checks Performed					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY 25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	24	28	12	15	25.00%
August	30	24	14	22	57.14%
September	14	34	10		-100.00%
October	38	34	24		-100.00%
November	50	42	30		-100.00%
December	86	39	14		-100.00%
January	127	74	121	20	-83.47%
February	64	70	65		-100.00%
March	54	35	55		-100.00%

April	19	25	30		-100.00%
May	20	28	21		-100.00%
<u>June</u>	<u>22</u>	-	<u>12</u>		-100.00%
TOTAL - Entire FY	548	433	408	57	-86.03%
TOTAL - FY to Date	548	433	408	57	-86.03%

Total New Cases Assigned for Investigation					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY 25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	-	-	1	6	500.00%
August	1	2	-	5	#DIV/0!
September	-	4	2	4	100.00%
October	3	2	-	5	#DIV/0!
November	2	1	1	5	400.00%
December	-	1	-	1	#DIV/0!
January	1	1	2	1	-50.00%
February	-	3	4		-100.00%
March	-	1	8		-100.00%

April	1	1	-		#DIV/0!	
May	1	10	3		-100.00%	
June	8	1	4		-100.00%	
TOTAL - Entire FY		17	27	25	27	8.00%
TOTAL - FY to Date	17	27	25	27		8.00%

<u>Total Cases Closed / Cleared by Exception</u>					
	<u>FY 22- 23</u>	<u>FY 23- 24</u>	<u>FY 24- 25</u>	<u>FY 25- 26</u>	<u>% Chg - 1 Year</u>
July	4	3	1	11	1000.00%
August	8	2	2	1	-50.00%
September	2	2	3	3	0.00%
October	1	5	4	5	25.00%
November	4	2	2	2	0.00%
December	4	1	-	1	#DIV/0!
January	2	3	1	1	0.00%
February	-	1	5		-100.00%
March	5	1	6		-100.00%
April	4	2	1		-100.00%

May	2	2	-			#DIV/0!
<u>June</u>	<u>3</u>	<u>4</u>	<u>4</u>			-100.00%
TOTAL - Entire FY		39	28	29	24	-17.24%
TOTAL - FY to Date	39	28	29	24		-17.24%

Total Current Active Investigations					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY 25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	12	4	9	8	-11.11%
August	7	6	9	14	55.56%
September	7	9	11	10	-9.09%
October	11	-	1	15	1400.00%
November	11	-	2	8	300.00%
December	5	1	2	8	300.00%
January	2	2	2	8	300.00%
February	1	2			#DIV/0!
March	2	5	12		-100.00%
April	1	5	8		-100.00%

May	2	9	6		-100.00%
<u>June</u>	<u>4</u>	<u>9</u>	<u>4</u>		-100.00%
TOTAL - Entire FY	65	52	66	71	7.58%
TOTAL - FY to Date	65	52	66	71	7.58%

Total Value of Recovered Property					
	<u>FY 22-</u>	<u>FY 23-</u>	<u>FY 24-</u>	<u>FY 25-</u>	<u>% Chg - 1</u>
	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>Year</u>
July	\$ 83,483	\$ 24,763	\$ 4,439	\$ 1,216	-72.61%
August	\$ 3,050	\$ 16,183	\$ 3,287	\$ 10,657	224.26%
September	\$ 2,897	\$ 16,929	\$ 4,523	\$ 811	-82.07%
October	\$ 1,184	\$ 42,468	\$ 1,320	\$ 1,395	5.68%
November	\$ 25,800	\$ 1,000	\$ 1,764	\$ 1,955	10.83%
December	\$ 3,707	\$ 515	\$ 74	\$ 520	600.34%
January	\$ 99	\$ 217	\$ 1,450	\$ 620	-57.24%
February	\$ 1,040	\$ 21	\$ 2,767		-100.00%
March	\$ 4,645	\$ 1,861	\$ 1,766		-100.00%
April	\$ 2,187	\$ 5,058	\$ 1,801		-100.00%
May	\$ 769	\$ 29,798	\$ 55,537		-100.00%

<u>June</u>	<u>4,429</u>	<u>5,658</u>	<u>\$</u> <u>33,748</u>		-100.00%
TOTAL - Entire			\$		
FY	133,290	144,471	112,476	17,174	-84.73%
TOTAL - FY to			\$		
Date	133,290	144,471	112,476	17,174	-84.73%

<u>Animal Complaints Involving Dogs</u>					
	<u>FY 22-</u> <u>23</u>	<u>FY 23-</u> <u>24</u>	<u>FY 24-</u> <u>25</u>	<u>FY 25-</u> <u>26</u>	<u>% Chg - 1</u> <u>Year</u>
July	7	4	2	5	150.00%
August	2	1	2	1	-50.00%
September	2	2	6	3	-50.00%
October	5	3	3		-100.00%
November	-	2	1	1	0.00%
December	3	3	1	2	100.00%
January	3	1	1	2	100.00%
February	1	4	1		-100.00%
March	1	2	5		-100.00%
April	3	1	2		-100.00%
May	2	1	6		-100.00%

<u>June</u>	<u>2</u>	<u>5</u>	<u>3</u>		-100.00%
TOTAL - Entire FY	31	29	33	14	-57.58%
TOTAL - FY to Date	31	29	33	14	-57.58%

<u>Animal Complaints involving Deer</u>					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	0	1	0	0	#DIV/0!
August	1	0	2	1	-50.00%
September	0	2	2	3	50.00%
October	3	1	2		-100.00%
November	3	3	2	3	50.00%
December	0	0	3	2	-33.33%
January	0	1	1	5	400.00%
February	0	0	1		-100.00%
March	0	0	0		#DIV/0!
April	0	0	3		-100.00%
May	0	0	0		#DIV/0!
<u>June</u>	<u>1</u>	<u>0</u>	<u>0</u>		#DIV/0!
TOTAL - Entire FY	8	8	16	14	-12.50%
TOTAL - FY to Date	8	8	16	28	75.00%

<u>Golf Cart Registrations</u>					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>
July	58	64	45	68	51.11%
August	32	39	34	19	-44.12%
September	24	29	23	9	-60.87%
October	14	18	6	6	0.00%
November	9	12	6	9	50.00%
December	119	149	101	133	31.68%
January	265	236	208	238	14.42%
February	201	243	205		-100.00%
March	269	405	421		-100.00%
April	172	177	229		-100.00%
May	139	207	178		-100.00%
<u>June</u>	<u>143</u>	<u>117</u>	<u>50</u>		-100.00%
TOTAL - Entire FY	1,445	1,696	1,506	482	-67.99%
TOTAL - FY to Date					#DIV/0!

<u>Beach Parking Permits</u>					
	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>% Chg - 1 Year</u>

July	68	137	106	96	-9.43%
August	57	88	52	56	7.69%
September	0	9	9	18	100.00%
October					#DIV/0!
November					#DIV/0!
December				0	#DIV/0!
January					#DIV/0!
February					#DIV/0!
March	303	360	410		-100.00%
April	490	584	644		-100.00%
May	386	421	318		-100.00%
<u>June</u>	<u>252</u>	<u>246</u>	<u>164</u>		-100.00%
TOTAL - Entire					
FY	1,556	1,845	1,703	170	-90.02%
TOTAL - FY to Date					#DIV/0!

LSV Parking Permits					
	<u>FY 22-</u>	<u>FY 23-</u>	<u>FY 24-</u>	<u>FY 25-</u>	<u>% Chg - 1</u>
	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>Year</u>
July			25	9	-64.00%
August			8	6	-25.00%
September			3	0	-100.00%
October			0	0	#DIV/0!
November			0	0	#DIV/0!
December		7	7	11	57.14%
January		16	7	20	185.71%
February		13	13		-100.00%
March		31	25		-100.00%
April		16	34		-100.00%
May		19	33		-100.00%
<u>June</u>		<u>23</u>	<u>13</u>		-100.00%
TOTAL - Entire					
FY	0	125	168	46	-72.62%
TOTAL - FY to Date					#DIV/0!

Monthly Statistical Reports - Town of Emerald Isle

FY 25-26

PUBLIC WORKS

Vehicle Service Orders				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	22	22	15	-31.82%
August	18	20	13	-38.89%
September	17	7	8	5.88%
October	22	13	12	-4.55%
November	16	8	6	-12.50%
December	7	8	11	42.86%
January	24	21	10	-45.83%
February	13	13		-100.00%
March	16	14		-87.50%
April	24	9		-37.50%
May	25	9		-36.00%
June	10	7		-70.00%
TOTAL - Entire	214	151	75	
TOTAL - FY to	40	42	28	

# Building Maintenance Orders				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	16	42	26	-61.54%
August	31	23	19	-21.05%
September	23	6	18	66.67%
October	17	27	25	-8.00%
November	16	20	15	-33.33%
December	22	25	21	-19.05%
January	25	25	24	-4.17%
February	25	27		#DIV/0!
March	14	19		#DIV/0!
April	25	28		#DIV/0!
May	24	26		#DIV/0!
June	18	18		#DIV/0!
TOTAL - Ent	256	286		
TOTAL - FY	47	65		

# Pothole / Radii Repairs				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	6	-	6	100.00%
August	3	-	13	100.00%
September	17	14	13	-7.69%
October	4	11	23	52.17%
November	-	7	-	0.00%
December	-	2	-	#DIV/0!
January	9	-	-	#DIV/0!
February	7	7		#DIV/0!
March	10	9		#DIV/0!
April	5	8		#DIV/0!
May	2	-		#DIV/0!
June	13	1		#DIV/0!
TOTAL - Entire FY	76	59	55	
TOTAL - FY to Date	9	-	19	

# ROW Sight Improvements				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	3	13	10	-30.00%
August	4	1	17	94.12%
September	7	3	30	90.00%
October	6	3	15	80.00%
November	9	18	34	47.06%
December	13	14	5	-1.80%
January	44	10	-	0.00%
February	33	17		#DIV/0!
March	2	10		#DIV/0!
April	7	3		#DIV/0!
May	11	9		#DIV/0!
June	12	3		#DIV/0!
TOTAL - Entire	151	104	111	
TOTAL - FY to	7	14	27	

# Signs Replaced / Installed				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	17	24	13	-84.62%
August	11	18	48	62.50%
September	22	13	9	-44.44%
October	20	1	47	97.87%
November	5	10	4	-150.00%
December	10	6	7	14.29%
January	8	2	9	77.78%
February	18	34		#DIV/0!
March	8	9		#DIV/0!
April	13	5		#DIV/0!
May	8	16		#DIV/0!
June	26	8		#DIV/0!
TOTAL - Ent	166	146	137	
TOTAL - FY	28	42	61	

# NC 58 ROW Mowing Cycles Completed				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	2	3	2	-50.00%
August	2	2	2	0.00%
September	1	1	1	0.00%
October	1	1	1	0.00%
November	-	-	-	0.00%
December	-	-	-	0.00%
January	-	-	-	0.00%
February	-	-		#DIV/0!
March	1	-		#DIV/0!
April	-	1		#DIV/0!
May	2	1		#DIV/0!
June	2	2		#DIV/0!
TOTAL - Entire FY	11	11	6	
TOTAL - FY to Date	4	5	4	

# Beach Equipment Warnings				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	71	145	69	-110.14%
August	34	25	52	51.92%
September	20	3	8	62.50%
October	-	-	-	0.00%
November	-	-	-	0.00%
December	-	-	-	0.00%
January	-	-	-	0.00%
February	-	-		#DIV/0!
March	-	2		#DIV/0!
April	5	15		#DIV/0!
May	25	14		#DIV/0!
June	157	88		#DIV/0!
TOTAL - Entire	312	292	129	
TOTAL - FY to	105	170	121	

# Beach Equipment Confiscations				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	3	1	2	50.00%
August	3	2	3	33.33%
September	1	-	-	0.00%
October	-	-	-	0.00%
November	-	-	-	0.00%
December	-	-	-	0.00%
January	-	-	-	0.00%
February	-	-		#DIV/0!
March	-	-		#DIV/0!
April	-	1		#DIV/0!
May	-	-		#DIV/0!
June	2	-		#DIV/0!
TOTAL - Ent	9	4	5	
TOTAL - FY	6	3	5	

# Storm Water Inspections / Repairs				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	8	8	9	11.11%
August	17	13	26	50.00%
September	10	10	10	0.00%
October	9	7	11	36.36%
November	11	7	7	0.00%
December	8	7	7	0.00%
January	7	8	7	-14.29%
February	8	8		#DIV/0!
March	8	9		#DIV/0!
April	8	8		#DIV/0!
May	9	7		#DIV/0!
June	8	8		#DIV/0!
TOTAL - Entire FY	111	100	77	
TOTAL - FY to Date	25	21	35	

Deceased Deer Found & Buried

	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	2	1	-	0.00%
August	1	4	2	-100.00%
September	5	2	4	50.00%
October	1	2	4	50.00%
November	5	2	7	71.43%
December	2	2	2	0.00%
January	1	-	4	100.00%
February	-	2		#DIV/0!
March	1	4		#DIV/0!
April	2	3		#DIV/0!
May	2	1		#DIV/0!
June	4	1		#DIV/0!
TOTAL - Entire	26	24	23	
TOTAL - FY to	3	5	2	

Solid Waste				
Tons of Residential Trash				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	551.55	575.79	533.28	-7.97%
August	404.56	397.47	408.94	2.80%
September	312.80	295.80	296.74	0.32%
October	243.83	216.17	217.05	0.41%
November	185.16	162.81	148.23	-9.84%
December	164.16	204.63	204.52	-0.05%
January	193.30	165.35		#DIV/0!
February	147.02	137.06		#DIV/0!
March	203.42	200.78		#DIV/0!
April	273.52	257.84		#DIV/0!
May	312.25	297.77		#DIV/0!
June	389.92	430.21		#DIV/0!
TOTAL - Entire	3,381.49	3,341.68	1,808.76	
TOTAL - FY to	956	973	942	

Tons of Residential Recyclables				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	98.13	110.47	104.77	-5.44%
August	98.32	80.58	64.23	-25.46%
September	62.47	55.75	49.25	-13.20%
October	45.91	52.92	46.61	-13.54%
November	50.57	34.68	31.05	-11.69%
December	35.03	31.98	43.52	26.52%
January	46.02	43.60		#DIV/0!
February	31.49	29.57		#DIV/0!
March	39.63	34.91		#DIV/0!
April	46.48	55.71		#DIV/0!
May	68.37	54.28		#DIV/0!
June	68.62	67.81		#DIV/0!
TOTAL - Ent	691.04	652.26	339.43	
TOTAL - FY	196	191	169	p

Recyclables as % of Total Solid Waste				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	15.10%	16.10%	16.42%	1.97%
August	19.55%	16.86%	13.57%	-24.17%
September	16.65%	15.86%	14.23%	-11.41%
October	15.85%	19.67%	17.68%	-11.25%
November	21.45%	17.56%	17.32%	-1.39%
December	17.59%	13.52%	17.55%	22.97%
January	19.23%	20.87%		#VALUE!
February	17.64%	17.75%		#VALUE!
March	16.31%	14.81%		#VALUE!
April	14.53%	17.77%		#VALUE!
May	17.96%	15.42%		#VALUE!
June	14.96%	13.62%		#VALUE!
TOTAL - Entire FY	16.97%	16.33%	15.80%	-7.15%
TOTAL - FY to Date	17.04%	16.41%	15.21%	-11.19%

% Recycling Collection Points Set Out				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	40.20%	51.89%	48.37%	-7.27%
August	43.14%	32.44%	33.51%	3.21%
September	28.86%	28.11%	27.65%	-1.67%
October	24.32%	28.56%	25.55%	-11.79%
November	25.92%	18.16%	17.62%	-3.03%
December	14.87%	15.40%	20.64%	25.38%
January	17.89%	18.29%		#DIV/0!
February	14.79%	15.63%		#DIV/0!
March	16.83%	18.83%		#DIV/0!
April	21.14%	29.80%		#DIV/0!
May	33.84%	26.74%		#DIV/0!
June	36.02%	32.95%		#DIV/0!
TOTAL - Entire				
TOTAL - FY to				

# Yard Waste Collection Points				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	2,951	2,895	3,114	7.03%
August	3,305	2,974	3,431	13.32%
September	3,742	2,784	2,981	6.61%
October	3,539	3,310	3,637	8.99%
November	2,025	2,150	2,686	19.96%
December	1,940	2,033	1,744	-16.57%
January	2,769	1,519	2,047	25.79%
February	2,323	2,017		#DIV/0!
March	2,540	3,098		#DIV/0!
April	3,494	3,964		#DIV/0!
May	3,649	3,226		#DIV/0!
June	3,430	3,360		#DIV/0!
TOTAL - Ent	35,707.00	33,330.00	19,640.00	
TOTAL - FY	6,256	5,869	6,545	

# Yard Waste Loads Disposed				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	37	37	47	27.03%
August	48	36	38	4.17%
September	53	31	46	28.30%
October	60	50	50	0.00%
November	43	37	44	15.91%
December	47	28	30	6.67%
January	54	29	42	30.95%
February	60	38		#DIV/0!
March	55	55		#DIV/0!
April	65	59		#DIV/0!
May	68	48		#DIV/0!
June	54	46		#DIV/0!
TOTAL - Entire FY	644	494	297	
TOTAL - FY to Date	85	73	85	

# Discarded Appliances				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	11	8	23	65.22%
August	7	4	18	77.78%
September	5	9	12	25.00%
October	5	9	4	-125.00%
November	6	7	8	12.50%
December	12	7	2	-250.00%
January	5	5	10	50.00%
February	7	7		#DIV/0!
March	11	14		#DIV/0!
April	9	13		#DIV/0!
May	6	8		#DIV/0!
June	16	20		#DIV/0!
TOTAL - Entire	100	111	77	
TOTAL - FY to	18	12	41	

Lbs Trash from Beach (Approx)				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	33,375	26,950	27,050	0.37%
August	24,650	15,500	18,400	15.76%
September	15,625	11,400	10,950	-4.11%
October	5,700	5,150	1,475	-249.15%
November	1,950	2,550	925	-175.68%
December	1,475	75	450	83.33%
January	-	-	-	0.00%
February	-	-		#DIV/0!
March	1,175	2,225		#DIV/0!
April	7,000	10,825		#DIV/0!
May	15,400	14,975		#DIV/0!
June	23,325	23,475		#DIV/0!
TOTAL - Ent	129,675	113,125	59,250	
TOTAL - FY	58,025	42,450	45,450	

Lbs Recyclables from Beach (Approx)				
	FY 23-24	FY 24-25	FY 25-26	% Chg - 1 Year
July	22,740	18,120	17,040	-6.34%
August	13,260	9,060	11,000	17.64%
September	9,360	6,840	7,240	5.52%
October	2,560	1,840	580	-217.24%
November	540	760	640	-18.75%
December	1,180	-	360	100.00%
January	-	-	-	0.00%
February	-	-		#DIV/0!
March	360	780		#DIV/0!
April	3,560	4,280		#DIV/0!
May	10,240	9,020		#DIV/0!
June	14,380	14,080		#DIV/0!
TOTAL - Entire FY	78,180	64,780	36,860	
TOTAL - FY to Date	36,000	27,180	28,040	