

# Board of Commissioners

Tuesday, July 12, 2022

Board of Commissioners Meeting

Tuesday, July 12, 2022 - 6:00 PM

2nd Tuesday of each month

7500 Emerald Drive

Emerald Isle, NC 28594

1. Call to Order

2. Roll Call

3. Opening Prayer

Pastor Freddie Braswell - Emerald Isle Baptist

4. Pledge of Allegiance

5. Adoption of Agenda

6. Proclamations / Public Announcements

3

Mayor Jason Holland

a. Little Pink Houses of Hope Proclamation

7. Employee Recognitions and Introductions

a. Donnie Askew's 34 years of service - June 27th, 2022

Bill Walker, Fire Chief

b. New Employee Introduction: Michelle Eitner, Planning Director

Matt Zapp, Town Manager

8. Public Comment - Limited to three minutes per person

9. Consent Agenda

a. June 14, 2022 Meeting Minutes

b. Order Directing 2022 Tax Levy and Collections

c. Capital Project Ordinance Amendment

d. Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund Grant Application

10. FEMA Grant Funding: \$3.4 Million

Laura Rotchford, Finance Director

11. McLean-Spell Park Survey Update

Candace Dooley, Parks & Recreation Director

12. Public Hearing: Sweet Willy's Special Use Permit

Michelle Eitner, Planning Director

13. Resolution for Demolition - 8524 Ocean View Drive

Michelle Eitner, Planning Director

14. Beach HEROES Program

William Matthias, Ocean Rescue Coordinator

15. Emerald Isle Fire-EMS Merger

Matt Zapp, Town Manager

16. Yard Debris: Site Lease Agreement

Matt Zapp, Town Manager

17. Comments from Town Clerk, Town Attorney and Town Manager

18. Comments from Board of Commissioners and Mayor

19. Adjourn

**TOWN OF EMERALD ISLE**  
**Board of Commissioners**



**AGENDA ITEM COVER SHEET**

Meeting Date: 7/12/2022

Agenda Item #: 6

**ITEM TO BE CONSIDERED**

Title: Proclamations and Public Announcements

**Brief Summary:**

Emerald Fest and HEROES Academy - Thursdays - 6 and 6:30 p.m. - Western Ocean Regional Access  
Police Educating the Public - Tuesday, July 19 - 10 a.m. - Town Board Meeting Room  
Golf Cart Advisory Committee - Tuesday, July 19 - 5:30 p.m. - Town Board Meeting Room  
Planning Board Meeting - Monday, July 25 - 6 p.m. - Town Board Meeting Room  
Coffee with a Cop - Thursday, July 28 - 9 a.m. - Town Board Meeting Room  
Neighborhood Watch Board Meeting - Tuesday, August 2- 4 p.m. - Town Board Meeting Room  
Board of Commissioners Regular Meeting - Tuesday, August 9 - 6 p.m. - Town Board Meeting Room

Little Pink Houses of Hope Week Proclamation

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Jason Holland, Mayor



**Attachments:**

- 1 Proclamation
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_



Nice Matters!

**Town of Emerald Isle**  
7500 Emerald Drive  
Emerald Isle, NC 28594

252-354-3424 voice  
252-354-5068 fax

[www.emeraldisle-nc.org](http://www.emeraldisle-nc.org)

**Mayor**  
Jason Holland

**Mayor Pro-Tem**  
Floyd Messer, Jr.

**Board of Commissioners**  
Steve Finch  
Jim Normile  
Mark Taylor  
Jamie Vogel

**Town Manager**  
Matt Zapp  
[mzapp@emeraldisle-nc.org](mailto:mzapp@emeraldisle-nc.org)



**PROCLAMATION**  
**“Little Pink Houses of Hope Week”**  
**August 14-20, 2022**

**Whereas**, Little Pink Houses of Hope is a non-profit organization that was established in 2009 to give breast cancer patients and their families a free week-long vacation; and

**Whereas**, these retreats give a needed respite from medical appointments, the burden of healthcare bills and other concerns, while allowing the families to relax together and rediscover hope; and

**Whereas**, this program was named the 2021 National Breast Cancer Nonprofit of the Year; and

**Whereas**, Emerald Isle is pleased to host ten families this year for Little Pink Houses of Hope;

**Now, Therefore**, I, Jason Holland, by virtue of the authority vested in me as Mayor of the Town of Emerald Isle, do hereby proclaim the week of August 14 through 20<sup>th</sup>, 2022, as **Little Pink Houses of Hope Week in Emerald Isle**.

**In Witness Whereof**, I have hereunto set my hand and caused the Seal of the Town of Emerald Isle, North Carolina to be affixed this 12th day of July, 2022.

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Jason Holland, Mayor

**TOWN OF EMERALD ISLE  
Board of Commissioners**

**AGENDA ITEM COVER SHEET**

Meeting Date: 12-Jul-22

Agenda Item #: 7

**ITEM TO BE CONSIDERED**

**Title:** Employee Recognitions and Introductions

**Brief Summary:**

Fire Chief Bill Walker will recognize Assistant Chief Donnie Askew for his 34 years of service. Assistant Chief Askew reached this milestone on June 27th.

Town Manager Matt Zapp will introduce Michelle Eitner, Planning Director, to the Board. She started working for the Town on July 1.

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Board of Commissioners \_\_\_\_\_  
\_\_\_\_\_

**Attachments:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

**ACTION TAKEN:**

Motion By: \_\_\_\_\_

Carried: \_\_\_\_\_

























































































