



Nice Matters!

Town of Emerald Isle
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Emerald Isle, NC 28594

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Mayor
Jason Holland

Mayor Pro-Tem
Mark Taylor

Board of Commissioners
Roy D. Brownlow
Alesia Sanderson
Josh Sawyer
Jay Wootten

Commissioner Emeritus
Floyd Messer, Jr.

Town Manager
Frank A. Rush, Jr.
frush@emeraldisle-nc.org



A Family Beach

The Board of Commissioners took the following actions at the December 9 meeting:

**Regular Meeting of the
EMERALD ISLE BOARD OF COMMISSIONERS**

Tuesday, December 9, 2025 6:00 pm
7500 Emerald Drive

1. Call to Order *Jason Holland, Mayor*
Mayor Holland called the meeting to order at 6:00 pm.
2. Roll Call *Lindsey Burton, Town Clerk*
Mayor Holland and all 5 Commissioners were in attendance.
3. Opening Prayer *Jason Holland, Mayor*
Mayor Holland led the group in prayer.
4. Pledge of Allegiance *Jason Holland, Mayor*
Mayor Holland led the group in the Pledge of Allegiance.
5. Public Comment
A total of 4 individuals provided public comments. A response to these public comments will be prepared and made available for public distribution at the January 13 meeting.
6. We Heard You – *Jason Holland, Mayor*
Follow-Up To Prior Public Comments
A document with responses to previous public comments was provided to the public at the meeting and posted on the Town's website.
7. Identification of Any Conflict of Interest *Lindsey Burton, Town Clerk*
No conflicts of interest were identified by the Mayor or any member of the Board.
8. Adoption of Agenda *Board of Commissioners*
The Board unanimously adopted the meeting agenda for the December 9 meeting, 5-0.
9. Introduction of New Employees /
Recognition of Employees
 - a. Lindsey Burton, Town Clerk / HR Specialist *Frank Rush, Town Manager*
 - b. Michael Tata, Permit Technician *John Nevel, Planning Director*
 - c. James Strickland, Fire Engineer / Paramedic *Bill Matthias, Fire Chief*Frank Rush introduced the new Town Clerk/ HR Specialist, Lindsey Burton. John Nevel introduced the new Permit Technician, Michael Tata. Billy Matthias introduced the new Fire Engineer/ Paramedic.
10. Presentation – Emerald Isle Marathon,
Half-Marathon, and 5K Proceeds *Candace Dooley, Parks & Rec Dir*
Race Committee
Jayme Limbaugh, CC Cancer Rehab
Candace Dooley presented the results of the Emerald Isle Marathon, Half-Marathon, and 5K Proceeds. A moment of silence was held for Megan Vaughan. Mrs. Dooley presented a

\$25,000 donation to the Crystal Coast Cancer Rehab Center. A \$25,000 contribution was also made to the Town's Bicycle and Pedestrian Fund.

11. Presentation – Fire Department T-Shirt Sales *Billy Matthias, Fire Chief*
Proceeds to Little Pink Houses of Hope *Lynne Griffin, Little Pink Houses*
Billy Matthias presented the results of the fire department t-shirt sales, \$737.50 was raised and donated to the Little Pink Houses of Hope.

12. Proclamations / Public Announcements *Jason Holland, Mayor*
a. World Pancreatic Cancer Day – November 20
b. Small Business Saturday – November 29
Mayor Holland announced 2 proclamations and various upcoming meetings and events in Emerald Isle over the next month.

13. Friendly Condemnation of Property at *Frank Rush, Town Manager*
9201 Coast Guard Road for Future New Fire Station
a. Update on Property Acquisition Effort
b. Resolution Increasing Just Compensation Deposit
c. Budget Amendment – General Fund
d. Resolution Declaring Official Intent to Reimburse Expenditures with Debt Proceeds
Frank Rush, Town Manager, provided an update on the friendly condemnation of the property at 9201 Coast Guard Road for the future new fire station. Rush explained the Resolution increasing just compensation, the General Fund budget amendment, and the Resolution declaring official intent to reimburse expenditures with debt proceeds. The Board voted on the two Resolutions and budget amendment, each being approved by a unanimous vote, 5-0.

14. Recognition of the Service of Commissioner *Jason Holland, Mayor*
Mark Taylor and Commissioner Jay Wootten
Mayor Holland recognized the service of Commissioner Mark Taylor and Commissioner Jay Wootten with a service plaque and aerial canvas of Emerald Isle.

15. Comments from Commissioner Taylor
and Commissioner Wootten
Commissioner Taylor and Commissioner Wootten provided their final comments and thanked everyone for their time served.

16. Installation of Mayor and Town Commissioners
a. Oath of Office to Mayor Kyle Lagos *Chris Chadwick, CCBOC Chair*
b. Oath of Office to Commissioners *Will Baker, Cape Carteret Mayor*
Jason Holland, Kris Plum, and
Alesia Sanderson
c. Election of Mayor Pro-Tem
d. Oath of Office to Mayor Pro-Tem
Chris Chadwick swore in Mayor Kyle Lagos. Will Baker swore in Commissioners Jason Holland, Kris Plum, and Alesia Sanderson. The new Board elected Commissioner Jason Holland to be Mayor Pro-Tem in a 3-2 vote. Commissioner Holland took his oath of office as Mayor Pro-Tem.

***** BRIEF BREAK (light refreshments, snacks available) *****

17. Call to Order to Resume Meeting *Kyle Lagos, Mayor*
Mayor Lagos called the meeting back to order at 7:33 pm.

18. Roll Call (to Resume Meeting) *Lindsey Burton, Town Clerk*
Mayor Lagos and all 5 Commissioners were in attendance.

19. Consent Agenda *Frank Rush, Town Manager*
a. Minutes – October 14, 2025 Regular Meeting
b. Resolution Prohibiting the Viewing of Pornography on Town Networks and Devices
c. Capital Project Ordinance Amendment – Bicycle and Pedestrian Fund
d. Resolution Adopting 2026 Regular Meeting Schedules - Board of Commissioners, Planning Board, Board of Adjustment, Bicycle and Pedestrian Advisory Committee, Neighborhood Watch Committee

The items on the Consent Agenda were approved by a unanimous vote, 5-0.

20. Presentation – Bicycle and Pedestrian Advisory Committee *Michael Taylor, Chair*

Michael Taylor presented the Bike and Pedestrian Advisory Committee updates and recommendations. The Board expressed general support for the committee's recommendations, but directed the Town Manager and Town Attorney to complete additional research on Town liability associated with some signage changes. The Town Manager and Parks and Recreation Director will work to implement some of the committee's recommendations for which authority is already granted, and will return to the Board of Commissioners at a future meeting for consideration of ordinance amendments associated with other committee recommendations.

21. Update - Wildlife Management Efforts *Michael Panzarella, Police Chief*
a. Deer Depredation Plan
b. Coyote Trapping Plan

Chief Panzarella presented the Deer Depredation and Coyote Trapping Plan. The Board expressed support for the Deer Depredation Plan, and these efforts will begin in January. The Town Manager and Police Chief will provide additional information on coyote trapping at the January 13 Board meeting, and the Board will provide additional direction at that time.

22. Appointments *Board of Commissioners*
a. Audit Committee – Mayor and 2 Commissioners
b. Eastern Carolina Council of Governments General Membership Board

In a roll call vote, the Board appointed Mayor Lagos, Commissioner Brownlow, and Commissioner Plum to the Audit Committee and Commissioner Sanderson to the Eastern Carolina Council of Governments Membership Board.

23. Comments from Town Clerk, Town Attorney, and Town Manager

The Town Clerk and Town Attorney provided closing comments. The Town Manager updated the Board on several items of general interest.

24. Comments from Board of Commissioners and Mayor

Each Commissioner and the Mayor offered various comments and thanked the public for their interest and participation in Town government.

25. Closed Session – Attorney-Client Privilege, *Marc Celotto, Town Attorney*
Pursuant to NCGS 143-318.11(a)(3) –
Update on Pending Legal Issues

The Board went into closed session pursuant to NCGS 143-318.11(a)(3) with a unanimous 5-0 vote to discuss updates on Pending Legal Issues. After the session, the Board unanimously voted 5-0 to go back into open session. No action was taken.

26. Adjourn

The meeting adjourned at 9:00 pm by unanimous vote, 5-0.